

Board of Fire Commissioners

**Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

June 3, 2025

5:00 pm

Commissioner Hester called the meeting to order at 5:00 pm.

Present

Commissioner Gordon Hester, Commissioner Kevin Haughton, Commissioner Evan Lutz, Chief Don Malone, Assistant Chief Andres Steevens, Deputy Chief Henry, Deputy Chief Hanke, and Administrative Director Christine Simmons.

Approval of the Agenda

The agenda was approved as mailed.

Consent Agenda

Minutes from the May 6, 2025, meeting was approved as mailed.

Approval of Warrants/EFTs/ACHs processed 05/01/2025 through 05/31/2025 was approved.

Executive Session

The meeting moved to an Executive Session at 5:01 pm, per RCW 42.30.110(1)(g), to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Participants included the Board of Fire commissioners, Chief Malone, AC Steevens, DC Henry, DC Hanke, and AD Simmons. The session lasted ten (10) minutes.

The meeting came out of Executive Session at 5:11 pm.

Chief's Report

Call Volume – May

- **Total Calls: 135**
 - EMS: 84
 - Fires: 21
 - Motor Vehicle Accidents (MVA): 15
 - Wildland: 4
 - Other: 11
- **Call volume is tracking 8% higher year over year.**

Personnel Updates & Training

- Over 200 hours of training in May. (Not including the academy)
- Academy Graduation set for June 4th.
- Specialized trainings:
 - L381 Leadership Class (1 member)
 - Westcoast Leadership Conference (4 members)
 - Incident Management Team Training completed (3 members) — Rotating members rotating.
 - Above-average fire season expected due to wind and lightning.
- Annual inspections completed.
- **Public Education Events:**
 - Palisades Christian Academy Edith Trailer
 - CPR class for Hutterian Brethren high school students.
 - Wildland Ready Neighbors Surveys
- Upcoming Open House: June 14th.

Personnel & Operations

- Labor-management discussions about shared staffing (survey distributed).
- Multiple EMT students on ride-alongs.
- Acquired structure burn completed.
- Bloomsday event support.
- Facility Updates:
 - Stations 10-4 & 10-5 being painted.
 - Water softener system installation at 10-5.
 - Letter of Intent for a portion of the Odom Property.
- AMR Report & Stats now provided quarterly.
- ASB Contract negotiations ongoing.
- DA Davidson presentation anticipated at the July meeting.

Property Search / Station 10-2 Relocation

- Awaiting Board signature on Odom LOI before returning to D10.
- Exploring partnership options with District 3.

- Next steps: Purchase & Sale Agreement.

Department Expectations

- Focus on raising the bar from good to great.
- Emphasis on high standards and accountability for growth and professionalism.

Old Business

New Business

1. SOP 501.05 Point System for Volunteer Expense Reimbursement revisions presented by AC Steevens. Commissioner Lur made a motion to approve the SOP as presented; seconded by Commissioner Hester. Motion carried.

Public Comment

Adjournment

The next regular meeting will be July 1, 2025 at 5:00 pm at Station 10-1.

There being no further business to come before the Commission, the meeting was adjourned at 5:24 pm



Gordon Hester, Commissioner
: CS