

Board of Fire Commissioners

**Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

May 6, 2025

5:00pm

Commissioner Hester called the meeting to order at 5:00pm.

Present

Commissioner Gordon Hester, Commissioner Kevin Haughton; Commissioner Evan Lutz; Chief Don Malone; Assistant Chief Andres Steevens; Deputy Chief Hanke and Administrative Director Christine Simmons.

Approval of the Agenda

Agenda was approved as mailed.

Consent Agenda

Minutes from the April 1, 2025, meeting were approved as mailed.

Minutes from the April 2, 2025, special meeting were approved as mailed.

Minutes from the April 30, 2025, special meeting were approved as mailed.

March 2025 Bank Reconciliation was reviewed.

Approval of Warrants/EFTs/ACHs processed 04/01/2025 through 04/30/2025 was approved.

Chief's Report

Call Volume – April

- **Total Calls:** 146
 - **EMS:** 96
 - **Fires:** 26
 - **Motor Vehicle Accidents (MVA):** 11
 - **Wildland:** 5
 - **Other:** 8

Personnel Updates & Training

- **Captain Position:** Already making a positive impact—especially with scheduling and probationary members.
- **New Lieutenant:** Great fit with strong motivation and engagement.

- **Training & Certifications (296+ hours last month):**
 - Academy completed HazMat; entering final month—**Graduation set for June 4th**
 - 4 members attended **FDIC Conference**
 - **RTF training** completed
 - **Annual inspections** underway
 - Multiple **Smoke Alarm** installs
 - Participated in **Fire & Life Safety Week-long Class**
 - Hosted **Wildland Ready Neighbor Class**
 - **Public Education Events:** Community Carnival, Great Northern School
 - **Upcoming Open House:** June 14th

Personnel & Operations

- **Union Activity:** 2 members attended union training
- **Labor-Management Meeting** held
- **New Attack Vehicle:** Received; upfitting and training in progress—service launch next month
- **Annual Inspections:** Ongoing through May
- **Facility Updates:**
 - **Station 10-1:** Painted
 - **Stations 10-4 & 10-5:** Prepping for paint
- **AMR Report & Stats:** Now provided once per quarter
- **ASB Contract:** In final stages
- **EMS Only Model:** Staff reviewing option for volunteer EMS-only roles
- **DA Davidson:** Engaged for new station funding consultation
- **Annual Review**

Property Search / Station 10-2 Relocation

- Met with broker regarding **Letter of Intent submission** for potential property site

Department Expectations

We are continuing to raise the bar—striving to move from a *good* department to a *great* one. High standards and accountability are in place across the board to support our growth and professionalism.

Thank you to all our staff and commissioners for your continued support and dedication.

Old Business

New Business

1. Resolution 25-6 – AD Simmons presented a Resolution to authorize Chief Malone and AD Simmons as designee and manage the District credit card accounts. Commissioner Haughton made a motion to approve the Resolution as presented; seconded by Commissioner Lutz. Motion carried.
2. Station 10-2 architectural process – Chief Malone presented a request to begin the architectural process for Station 10-2 with ZBA Architecture. Discussion followed. Commissioner Hester made a motion to allow a budget limit of \$15K for preliminary work on the station design. No further action to be taken until the purchase of the property has been finalized. Commissioner Hester made a motion to approve the request as revised; seconded by Commissioner Lutz. Motion carried.

Public Comment

Adjournment

The next regular meeting will be June 3, 2025 at 5pm at Station 10-1.

There being no further business to come before the Commission, the meeting was adjourned at 5:23pm



Gordon Hester, Commissioner
: CS