

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

April 1, 2025

5:00pm

Commissioner Hester called the meeting to order at 5:03pm.

Present

Commissioner Gordon Hester, Commissioner Kevin Haughton; Commissioner Evan Lutz; Chief Don Malone; Assistant Chief Andres Steevens; Deputy Chief Henry and Administrative Director Christine Simmons.

Approval of the Agenda

Agenda was approved as mailed.

Pinning

Regular board meeting was paused at 5:04pm for pinning of a new employee and promoted employee. Board meeting resumed at 5:15pm

Consent Agenda

Minutes from March 4, 2025, meeting was approved as mailed.

Approval of Warrants/EFTs/ACHs processed 03/01/2025 through 03/31/2025 were approved.

Chief's Report

Call Volume

- **March Total Calls:** 145 (18% higher over same month last year)
 - Motor Vehicle Accidents (MVA): 9
 - Emergency Medical Services (EMS): 98
 - Fires: 28 (over 100 acres of wildland)
 - Other: 10
- **Trend:** Wildland season has arrived early. Total call volume up 18% over same month last year)
- **Significant fires:** 80+ acres & 22+ acres on border and 4 at same time.

Personnel Updates & Training

- **Captain Process:** Lt. Sayers promoted to Captain, with an assigned vehicle to improve coverage.
- **Lieutenant Process:** Lt. Anderson filled the vacancy from the Lt. list, starting on the 18th. He is also the first career Paramedic in the department.
- **Training & Certifications:** (Over 144 hours of training last month)
 - Academy at halfway point. FFI IFSAC certification test this Saturday.
 - Rescue Task Force Train-the-Trainer (Lt. Pitts).
 - Fire Officer II Week-long Class (Captain Sayers).
 - Live Fire 1403 Class (Chief Hanke, Lt. Zeutschel, FF Ziemer).
 - Man vs. Machinery Class (Scharff, Zeutschel, Gibby).
 - IFSAC testing for Instructor I and HazMat.
 - Initial IC Critical Thinking 2-day Class.
 - FDIC in Indianapolis

Grant & Financial Updates

- **Grant Updates:** Submitting a \$100,000 grant to the Department of Ecology to replace a support truck. The air system replacement, funded by a \$100,000 DOE grant, can be refitted to a new vehicle.

Personnel & Operations

- **Union Updates:** Lt. Zeutschel voted as the new Union President, following Lt. Murphy's decision to step down.
- **Department Audit:** Completed, with a final review with auditors on April 2nd. No surprises are expected.
- **New Attack:** Shipped from South Dakota and now at General Fire in Spokane for final PDI
- **Annual Inspections:** Inspections have started and will continue through April.
- **Facility Updates:** Rendering for Station 10-1 exterior painting approved. The painting will begin once the weather warms up.
- **Postcards vs QR Codes:** QR codes will be placed on the back of business cards for community resources.
- **New Attack Apparatus:** The new apparatus will go to Station 10-2 until the new engine is ready in late 2025 or early 2026.

- **Incident Management Team:** Annual Training coming up
- **Chief Conference:** Upcoming conference Information
- **Department Retreat:** Dates and agenda
- **Out-of-Class and OT:** Informational
- **AMR Report and Stats:** Monthly report updates.
- **Kalispel Contract:** Price adjustment to reflect added raceway services.
- **Open House:** Scheduled for June 14th.
- **Vacation**
- **Annual Review**

Property Search/Station 10-2

- SCFD3 Chief to meet with commissioners on April 16th to explore opportunities with D10.
- Set up planning session for further discussions.

Department Expectations

- We continue our focus on raising our standards, moving from a good department to a great one. High expectations are in place for all staff to ensure we continue to grow and improve.

Old Business None

New Business

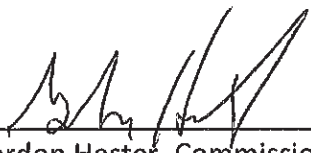
1. Surplus List – Chief Henry presented a request to surplus expired and/or damaged gear and excess equipment. Commissioner Hester made a motion to approve the list as presented; seconded by Commissioner Haughton. Motion carried.

Public Comment

Adjournment

The next regular meeting will be May 6, 2025 at 5pm at Station 10-1.

There being no further business to come before the Commission, the meeting was adjourned at 5:34pm


Gordon Hester, Commissioner
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