

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

November 5, 2024

5:00pm

Commissioner Hester called the meeting to order at 5:00pm.

**Present**

Commissioner Gordon Hester, Commissioner Kevin Haughton; Chief Don Malone; Assistant Chief Andres Steevens; Deputy Chief Nick Henry; Deputy Chief Jon Hanke and Administrative Director Peggy Callahan.

**Approval of the Agenda**

Agenda was approved as mailed.

**Correspondence**

**Consent Agenda**

Minutes from October 1, and October 25, 2024, meetings were approved as mailed.  
Approval of Warrants/EFTs/ACHs processed 10/01/2024 through 10/31/2024 were approved.  
3rdQ Financial Report.

**Chief's Report –**

Call volume	
YTD	1338
September 2024	100
MVA	8
EMS	45
Fires	4
Good Intent/Service Calls	35
Other types	8

Thank you to all our members for everything they do. Without them, we couldn't achieve the progress we are making.

It was a relatively slow month compared to last October. There were 100 compared to 132 last year. Four brush fires burned in October, but only 4 acres were burned.

IFSAC Testing was completed for FFI. All members passed. They are now in HazMat. Members from our department are helping consistently

We are still working on getting a contractor for a kitchen remodel and waiting on a bid from Stimpson.

Post the Lieutenant position to fill the current vacancy and have a list for future positions.

Posting firefighter positions to create a list.

The Gary Sinise Foundation event was very successful. There were members from D10, Commissioner Hester, Airway Heights Fire, Airway Heights PD, and City Manager from Airway Heights. Lt. Zeuschel and FF Pitts performed a demonstration of the bailout kits. They are in the process of training all our members. The Sinise Foundation and Amazon presented the district with a check for \$62,000. There was a lot of good news coverage and social media coverage for the district.

The administrative director process was completed, and an offer was extended and accepted. The new Administrative Director starts November 18<sup>th</sup>.

Dispatch is still working with the city on their joining SREC. SREC has released the new user fees for next year.

Fire Prevention Week was in October. Several events took place, one of the larger ones being smoke detector installs in West Prairie Village Mobile Home Park. 48 new detectors were installed.

Cancer Awareness Month was a success, with lots of support and social media posts

New apparatus: A new attack is currently in production. The district and taxpayers saved \$20,000 by not having to repaint the stock attack. Over time, the district plans to use grant funds and any surplus (from surplus old equipment and apparatus) to update the color of newer apparatus, i.e., the 2023 attack and command apparatus.

Annual pump testing and ladder testing were completed. SCBA bottle hydro testing is underway. Annual hose testing was completed.

High-risk building inspections are going on last month and this month. We inspect our high-risk locations 2x a year instead of 1x each year.

Training- Three members (Turpen, Rillera, Hohn) attend class 2-3 times a week at Lincoln Hospital. Sarah went to the Vision conference for three days. Chief Henry went on a leadership staff ride with several other leaders in the county for 3 days. Three members (Zeuschel, K. Pitts, Ziemer) went to Southern CA. to train the trainer bailout training. The training was included in the bail-out kits and paid for by the grant. Sayers went to 2-day Incident Safety Officer class.

Completed talks with Tribe on 3-year contract instead of one year.

Staff met on capital items we want to complete in 2025. Some of those items include updates to the training tower, upkeep and painting of the outside of stations, etc.

Currently working on annual reviews for admin staff

Station 2 property. We are meeting with the developer in the station 2 area to discuss possible options and the location.

Required staff meeting for career members was held this morning.

We will continue to have high expectations for all our members. One of our main objectives is to go from a good department to a great department.

**Old Business** – None

**New Business** –

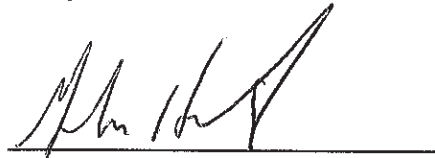
1. Kalispel Tribe Contract – 4<sup>th</sup> Amendment. Chief Malone presented the Kalispel Tribe contract amendment. The current amendment expires on 12/31/2024. Chief Malone recommended that we leave the reimbursement rate the same as in 2024 and extend the contract for three years instead of one. There will be a \$735 adjustment to the reimbursement rate once the racetrack is put in trust land. Discussion followed. Commissioner Hester made a motion to approve the amendment as presented; seconded by Commissioner Haughton. Motion carried.
2. LT Job Description Update – Assistant Chief Steevens presented a recommended change to the LT job description which would require that applicants get their NWCG Engine Boss certification within one year of hire rather than making it a requirement. Discussion followed. Commissioner Hester made a motion to approve the job description as presented; seconded by Commissioner Haughton. Motion carried.
3. Memorandum of Participation – L&I FIIRE Program. Deputy Chief Henry presented a memorandum of participation for District 10 to participate in the FIIRE (Firefighter Illness & Injury Reduction) program. By participating in the program, we get a 10% reduction on our L&I premiums in addition to being eligible to apply for grants. Commissioner Haughton made a motion to approve the memorandum of participation as presented; seconded by Commissioner Hester. Motion carried.

**Public Comment**

**Adjournment**

The next regular meeting will be December 3, 2024, at 5pm at Station 10-1.

There being no further business to come before the Commission, the meeting was adjourned at 5:24pm

A handwritten signature in black ink, appearing to read "Gordon Hester", is written over a horizontal line.

Gordon Hester, Commissioner

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