Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES  

March 5, 2024  
5:00pm  

Commissioner Hester called the meeting to order at 5:00pm.

Present  
Commissioners Kevin Haughton and Gordon Hester, Deputy Chief Don Malone; Chief Ken Johnson; Deputy Chief Andres Steevens; Deputy Chief Nick Henry and Administrative Director Peggy Callahan.

Approval of the Agenda  
Commissioner Hester amended the agenda to include a vote to appoint a new board member. Agenda was approved as amended.

Commissioner Hester made a motion to appoint Scott Mercile as a new board member to position #3; seconded by Commissioner Haughton. Motion carried.

Swearing in – Commissioner Hester swore in Scott Mercile as new board member.

Consent Agenda  
Minutes from February 6 and February 24, 2024, meetings were approved as mailed. Approval of Warrants/EFTs/ACHs processed 02/01/2024 through 02/29/2024 were approved. January 2024 bank reconciliation was approved.

Executive Session  
Per RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee – Commissioner Hester took the board into Executive session at 5:05pm for fifteen minutes. Chief Johnson also participated.

5:20pm – regular meeting resumed

Chief’s Report –  
- Spring Recruit School Class of 2024-1  
- Lieutenant testing was completed; we will plan a Pinning Ceremony at the next meeting.
  - Cliff Denman promoted to Lieutenant of Support Services.
  - Steve Copeland promoted to Station 3 Lieutenant.
  - McKenna Jimno promoted to Station 2 Lieutenant (Waiting for Shift Assignment).
  - Evan Zeutschel promoted to Station 2 Lieutenant (Waiting for Shift Assignment).
  - Shaun Pitts promoted to Station 2 Lieutenant (Waiting for Shift Assignment).
• House Bill 2258: Bifurcation of 911 tax money. No action taken; the bill is dead.
• SREC Planning Board Meeting/workshop.
• Lots of training is being offered around the region. We will be hosting a few NWCG classes.
• Spokane County Code updates are needed. WUIC, Title 3, and Adoption of Appendix D for the IFC; a representative from each agency met this month and will continue to work on updating codes, with the focus being on Appendix D.
• Jeff King (Maintenance Technician) started on February 7th.
• Station 10-5 Remodel: Renovations for enhanced functionality.
  o Plans had input from station officers.
  o Drawings were submitted to the county for permitting.
  o A project manual is being created for us to go out to bid.
• Chiefs’ association is sponsoring a Staff ride. One Chief from each agency.
• Permits filed for Thorpe Development: 3 buildings for a business park.
• March 22nd, 6 pm: Annual Awards Banquet.
• Department Stats.
• Email records retention - Proofpoint upgrade software.
• Navigating the Flames: Wildfire Risk in Spokane County, April 25th, 2024, 08:30 to 14:00.

6-12 month Short Term Plan
Continuously training to increase the number of drivers and EMTs to expand St 2 Coverage
Increase volunteer opportunities (Completed with Staffing Station 2 consistently)
Developing Comprehensive plan (Initiative 5)

Old Business

1. Roundtable Meeting Follow Up – Lt Sayers reported on Maintenance Activities –
   introduced new Maintenance Technician (Jeff King); Clean up of Maintenance Bay;
   Obtaining Key Certifications; Replacing HVAC Systems; Annual Station Inspections
   including Sprinkler and Water Heater testing.
2. Strategic Plan Timeline Update:

Strategic Planning Updates
  o SREC GIS Station and Deployment Modeling- Initiative 6 Planning
  o Staff Ride (Little Big Horn)- Initiative 4 Leadership and Morale
  o FDIC (5 Spots), L380 (2 Spots), Wildland Investigation (2 Spots)- Initiative 3 Training
    Opportunities

New Business
1. Bureau of Land Management Agreement – Chief Johnson presented an agreement with BLM for approval. Discussion followed. Commissioner Mericle made a motion to approve the budget as presented; seconded by Commissioner Haughton. Motion carried.

2. Department of Natural Resources FLRA Agreement – Chief Johnson presented an updated agreement with DNR for approval. Discussion followed. Commissioner Haughton made a motion to approve the budget as presented; seconded by Commissioner Mericle. Motion carried.

3. J Stout Auction Agreement – Chief Johnson presented an updated agreement with J Stout Auction for approval. Discussion followed. Commissioner Mericle made a motion to approve the budget as presented; seconded by Commissioner Haughton. Motion carried.

Public Comment — Commissioner Hester opened the meeting to public comment.

Adjournment

The next regular meeting will be April 2, 2024, at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 5:55pm

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Gordon Hester, Commissioner
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