

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

January 2, 2024

5:00pm

Commissioner Hester called the meeting to order at 5:00pm.

Present

Commissioners Kevin Haughton and Gordon Hester, Deputy Chief Don Malone; Deputy chief Nick Henry; Deputy Chief Andres Steevens; and Administrative Director Peggy Callahan. Chief Johnson had an excused absence.

Approval of the Agenda

Agenda was approved as mailed.

Swearing In – Commissioner Hester sworn in Commissioner Haughton.

Approval of the Minutes

Minutes from December 5, 2023 meetings were approved as mailed.

Correspondence

None

Financial Report

AP Warrants 13854 – 13883 totaling \$41,566.00 were approved. AP EFT/ACH totaling \$56,672.49 was approved. Payroll Warrant 808250 totaling \$413.16 was approved. PR DD/EFT/ACH totaling \$199,261.87 were approved.

Chief's Report – given by Assistant Chief Malone

- District has three grants pending totally about \$2.7M (Dept of Ecology, Community Wildfire Foundation, Spokane Tribe)
- Two new career firefighters will be starting 1/3/2024
- District will be holding Lieutenant testing for Career, Volunteer and Support Services in addition to firefighter testing to create an eligibility list.
- Career members now have a Step process for advancement – went into effect with their new CBA
- Administrative staff working on updating job descriptions and SOPs
- Architect working on station 5 remodel – addressing issues with septic
- Water filtration system was installed at Station 10-3. Test results came back with decreased levels of PFOA and PFOS. We will plan in installing same system at 10-4 and 10-5

- West Plains Recruit Academy held an instructor recognition ceremony in December. Coins were given to folks. DC Steevens recognized FF Jimno for her assistance with getting the recruits outfitted with uniforms and turnouts. Coins were also handed out to Commissioners as a thanks for their support of the training department.

Old Business

1. Roundtable Meeting Follow Up – Noe Report
2. Strategic Plan Timeline Update – Looking at property for relocation of Station 10-2

New Business

1. Election of a Board Chairperson – Commissioner Haughton nominated Commissioner Hester for Board Chairperson. seconded by Commissioner Hester . Motion carried.
2. SOP 501.05 Point System – AC Malone presented an updated SOP for points. Changes were made to Day Shift Points (eliminated) and minor changes to increase points for Training and Incident Response. Commissioner Haughton made a motion to approve the agreement as presented; seconded by Commissioner Hester. Discussion followed. Motion carried.
3. Resolution 24-01 Authorized signature for warrant register – Commission Hester presented resolution to reflect change in board president. Commissioner Haughton motion to approve the resolution as presented; seconded by Commissioner Hester. Motion carried.
4. Resolution 24-02 Authorized signature for warrants – Commission Hester presented resolution to reflect change in board president. Commissioner Haughton motion to approve the resolution as presented; seconded by Commissioner Hester. Motion carried.
5. Surplus List – DC Henry presented a surplus list for structure helmets, boots and bunker gear that are out of compliance and for V#127 (2000 Sterling Fire Truck). Commissioner Haughton made a motion to approve the surplus lists as presented; seconded by Commissioner Hester. Motion carried.
6. Appointment of Commissioner to Vacated Seat – Discussion ensued regarding appointment to commissioner position #3. The individual who had the most votes in the 2023 general election has declined to be sworn in. Commission will follow up with Elections Office and this will be tabled until next meeting.

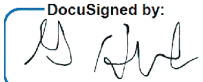
Public Comment – Commissioner Hester opened the meeting to public comment.

Commissioner Haughton thanked Commissioner Mericle for his many years of service to District 10.

Adjournment

The next regular meeting will be February 6, 2024, at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 5:36pm.

 DocuSigned by:
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Gordon Hester, Commissioner
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