

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

February 7, 2023

5:00pm

Commissioner Mericle called the meeting to order at 5:00pm.

Present

Commissioners Scott Mericle; Kevin Haughton and Gordon Hester; Chief Ken Johnson; Deputy Chief Don Malone; Deputy Chief Nick Henry; Attorney Michelle Fossum and Administrative Director Peggy Callahan.

Approval of the Agenda

Agenda was approved as mailed.

Approval of the Minutes

Minutes from January 3, 2023, meeting were approved as mailed.

Financial Report

AP Warrants 13662 – 13676 totaling \$42,435.52 were approved. AP EFT/ACH totaling \$162,350.28 was approved. Payroll Warrants 808232 – 808233 totaling \$1,194.84 were approved. PR DD/EFT/ACH totaling \$199,136.66 were approved. 2023 budget was reviewed.

Executive Session – Commissioner Mericle took the board into Executive Session at 5pm for fifteen (15) minutes per RCW 42.30.110(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. Participants included board members, board attorney, Chief Johnson, AD Callahan and insurance representative.

5:15pm – executive session extended fifteen (15) minutes.

5:30pm – executive session extended ten (10) minutes.

5:40pm - executive session extended five (5) minutes.

5:45pm – regular meeting resumed.

Chief's Report

- Posting to fill Firefighter position
- Spokane Tribe Grant Funding of \$15,000
- Kalispell Tribe agreement update.
- Lots of regional classes are coming back online. (Initiative 3)
- 2023-1 recruit school starting this month, six from our agency, 14 total.

- Effective May 1st, 2023, the WSRB rating was confirmed to have dropped in hydrant areas from a 5 to a 4, and anything 1000 feet or more from a hydrant will drop from a 6 to a 5.
- Annual Awards Banquet February 18th, 2023 @ 5:30 pm (see email to RSVP).
- The 2022 Annual report has been completed.
- Five people will be attending FDIC April 24-29, supporting Initiative 3.
- Septics located, pumped, and risers installed.
- Replaced Fire alarm panel at station 1.
- Station 10-1 roof leaks are being addressed.
- The replacement air compressor is installed and in service at Station 10-1

Old Business

1. Roundtable Meeting Follow Up – Lt Murphy reported the following to update the board on Training Department activities – they are working on updating Tuesday night trainings; updating member task books and probationary member's evaluations; getting ready for 2023-1 recruit academy.
2. Strategic Plan Timeline Update – no report
3. ARPA Grant Contract – Commissioner Hester made a motion to approve the ARPA contract as presented; seconded by Commissioner Haughton. Motion carried.

New Business –

1. Deep Creek Water Association MOU – Chief Johnson presented an updated MOU with Deep Creek Water Association. The new MOU removed the 1-year expiration clause. Commissioner Hester made a motion to approve the list as presented; seconded by Commissioner Haughton. Motion carried.
2. Review of Architect SOQ's – tabled.
3. Department of Natural Resources Contract – Chief Johnson presented a contract with DNR which allows them to park apparatus at Station 10-5. Commissioner Hester made a motion to approve the contract as presented; seconded by Commissioner Haughton. Motion carried.
4. Employee Assistance Contract – AD Callahan presented a contract with Kepro which is the administrator of our Employee Assistance (EAP) program. Commissioner Hester made a motion to approve the contract as presented; seconded by Commissioner Haughton. Motion carried.
5. Federal Surplus Property Application – Chief Johnson presented an application for District 10 to continue participating in the federal surplus property purchasing program. Commissioner Hester made a motion to approve the contract as presented; seconded by Commissioner Haughton. Motion carried.

Public Comment – Commissioner Mericle opened the meeting to public comment.

Adjournment

The next regular meeting will be March 7, 2023, at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 6:20pm.



Scott Mericle, Commissioner
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