

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

January 3, 2023

5:00pm

Commissioner Mericle called the meeting to order at 5:00pm.

Present

Commissioners Scott Mericle; Kevin Haughton and Gordon Hester; Chief Ken Johnson; Deputy Chief Don Malone; Deputy Chief Nick Henry; Deputy Chief Andres Steevens; Lt Rob Sayers and Administrative Director Peggy Callahan.

Approval of the Agenda

Agenda was approved as mailed.

Pinning/Swearing In – The meeting was paused at 5pm to swear in Commissioner Haughton and pin three new members of the district (FF Rillera, FF Shoemaker and FF Wittig). Regular meeting resumed at 5:20pm.

Approval of the Minutes

Minutes from December 6 and December 22, 2022, meetings were approved as mailed.

Financial Report

AP Warrants 13648 – 13661 totaling \$16,562.61 were approved. AP EFT/ACH totaling \$37,184.44 was approved. Payroll Warrants 808231 – 808231 totaling \$1,293.48 were approved. PR DD/EFT/ACH totaling \$188,387.40 were approved. November bank reconciliation was reviewed.

Chief's Report

- Just over 1400 calls for 2022.
- Garden Springs Apartment Complex broke ground.
- Large warehouse grading permit being approved for W 40th.
- Fall newsletter mailed out.
- New Light stands in the parking area.
- Air Compressor updated due to a DOE grant.
- Graduated 7 recruits from the 2022-2 recruit school.
- 2023-1 recruit school is being finalized, and it looks like we have about five or more applications.
- Crew Leader Academy Starting.
- Safer hires have joined their assigned shifts.
- Waiting on WSRB rating.
- Open House on 12-17 at 10-1.

- Replacement A10-1 may be completed and picked up in February.
- We are sending three members to a required Live Fire Training Standards training.
- A few minor vehicle contacts this last month.
- Annual Awards Banquet February 18th, 2023 @ 5:30 pm (see email to RSVP).
- We will be hosting a social media class for our members.
- Auto aid agreement with SCFD 9 will be initiated this month with a 10- or 15-min parameter.
- SCFD 3 has also made some modifications to their run cards, adding E10-2.
- Finished the year adding four lateral firefighters.
- Valley Fire Department hired two members, and Spokane Fire hired 3.

Old Business

1. Roundtable Meeting Follow Up – No report.
2. Strategic Plan Timeline Update – reviewed items in strategic plan focusing on advanced training classes being offered throughout the county.
3. Administrative staff salary review – Chief Johnson proposed a 4.3% cost of living increase along with a 0-4% performance evaluation increase for administrative staff. Discussion followed. Commissioner Hester made a motion to approve the proposal as presented; seconded by Commissioner Haughton. Motion carried.
4. ARPA Grant Contract – tabled until February meeting.

New Business –

1. Surplus List – DC Malone presented a surplus list which included our old air compressor following the installation of our new compressor paid for with Department of Ecology grant funds. Commissioner Hester made a motion to approve the list as presented; seconded by Commissioner Haughton. Motion carried.

Public Comment – Commissioner Mericle opened the meeting to public comment.

Adjournment

The next regular meeting will be February 7, 2023, at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 6:00pm.


 Scott Mericle, Commissioner
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