January 4, 2022

Commissioner Mericle called the meeting to order at 5:00pm.

**Present**
Commissioners Scott Mericle, Ken Pegg and Gordon Hester; Chief Ken Johnson; Deputy Chief Orlando Sandoval; Deputy Chief Don Malone; Division Chief Debbie Dodson; FF Ben Shoemaker and Administrative Director Peggy Callahan.

**Swearing In** – Commissioner Pegg was sworn in for his new six-year term by Commissioner Mericle.

**Approval of the Agenda**
Agenda was approved as mailed.

**Approval of the Minutes**
Minutes from the December 6, 2021, meeting was approved as mailed.

**Correspondence** – Reminder about Commissioners Banquet being held on January 13th. Commissioner Hester and Chief Johnson plan on attending.

**Financial Report**
AP Warrants 13466 – 13479 totaling $22,983.71 were approved. AP EFT/ACH totaling $331,064.42 was approved. Payroll Warrants 808214 - 808214 totaling $843.57 were approved. PR DD/EFT/ACH totaling $147,073.79 were approved. November 2021 bank reconciliation was reviewed. 2022 budget was reviewed.

**Chief’s Report**
- Finished the year at 1307 runs, our highest total since the annexation.
- Estimated 12% increase in overall call volume in 2021
- Graduated 8 recruits in December
- The phone system has been installed, we will be having more surplus items including our old phones.
- Deputy Chief Don Malone is helping the local IMT as the Safety Officer for the local Warming Shelter.
- A10-1 update from DC Don Malone – Meetings scheduled at General Fire to review the specifications for the apparatus. A trip to the Rosenbauer plant in South Dakota will be
scheduled soon. This will allow staff to finalize design of apparatus and review progress to date.

- E10-3 is back in service.
- S10-4 is fixed
- Added back up cameras to S10-4 and the Bus
- E10-1 slid off the road last night, lucky Station 2 was staffed.
- Two semi vs car incidents that our members were called to that shut down I90 one of them was mutual aid with SCFD3 which resulted in a fatality.
- Recent recruiting material and recruiting update.
- Capital expenditures requested by Admin Staff- 3 Career staff, SCBA fill station, Replace 1 command vehicle, Asphalt at 10-4, Hose Rack, Outfitting Training Trailer, Extrication, Painting three stations.
- Reminder WSRB scheduled for October 5th

**Short Term Plan**
To develop a few short-term strategies in the next 6-12 months.
Replace A10-1/ also apply for grant to replace A10-1 giving us options.
Grant to replace compressor system and bottles at Station 1 and or mobile/ add to budget
Exploring options for a dedicated maintenance technician.
Developing options to increase the number of drivers and EMTs to expand
  - Add 3 career firefighters
  - Increase volunteer opportunities

**3-5 year Strategic Plan**
An objective outsider perspective
Outside market knowledge
Leveraging new skills to look at current trends or strategies and methodologies.
Neutral person to facilitate meetings.

**Old Business**

**New Business**

1. **ESCI Contract** — Chief Johnson presented a contract from ESCI for our Strategic Plan. Discussion followed. Commissioner Pegg made a motion to allow Chief Johnson to sign the contract with ESCI; seconded by Commissioner Hester. Motion carried.

**Public Comment** — Commissioner Mericle opened the meeting up to public comment.
Adjournment

The next regular meeting will be February 1st, 2022, at 5pm at Station 10-1 and via Zoom.

There being no further business to come before the Commission the meeting was adjourned at 5:58pm.

Scott Mericle, Commissioner
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