

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

December 6, 2021

5:00pm

Commissioner Mericle called the meeting to order at 5:00pm.

Present

Commissioners Scott Mericle, Ken Pegg and Gordon Hester; Chief Ken Johnson; Deputy Chief Orlando Sandoval; Deputy Chief Don Malone; Division Chief Debbie Dodson; Lt Mike Risley and Administrative Director Peggy Callahan.

Approval of the Agenda

The agenda amended to include #6 New Business – Replacement of Attack 10-1. Agenda was approved as amended.

Approval of the Minutes

Minutes from the November 2 and November 17, 2021, meetings were approved as mailed.

Correspondence – None

Financial Report

AP Warrants 13454 – 13465 totaling \$29,186.72 were approved. AP EFT/ACH totaling \$27,907.49 was approved. Payroll Warrants 808212 - 808213 totaling \$775.20 were approved. PR DD/EFT/ACH totaling \$134,463.54 were approved. October 2021 bank reconciliation was reviewed.

Chief's Report

- 12% Increase in overall call volume so far in 2021
- 35% increase in fire call volume so far in 2021
- 1% increase in EMS call volume so far in 2021
- Spokane Tribe Impact Mitigation- Applied for \$30,000
- ARPA Funds- Exploring options
- Eligibility list has been established
- Quarterly newsletter is now out
- New recruits are heading to Hammer training facility next week. They will be taking the new bus with them; we have it here tonight for you to take a look at.
- COVID testing for our members and their immediate family.
- West Plains Academy is doing testing this weekend. Trying to do a FF2 and HMO on the same day.

- WSRB scheduled for October 5th
- Congratulations to Rob Sayers, Even Zeuschel and Taylor Scharff for passing their IFSAC Fire Officer 1 written exam.
- On Saturday December 11th several of our members will be taking IFSAC FF2 practical and the Academy class will be taking HMO written and practical's.

Old Business

1. Roundtable Meeting Follow up – Lt Risley reported on Prevention Department activities. Highlights: Reviewing Building Plans for new projects on the West Plains; Reviewing ERS Reports – over 1200 reports year to date; working through permitting process for a new warehouse being built in the Station 10-2 area.
2. Duty Office Pay Proposal – Commissioner Mericle took the board into Executive Session per RCW 42.30.110(1)(g) at 6:10pm for fifteen (15) minutes; at 6:25pm executive session was extended ten (10) minutes; at 6:35pm executive session was extended five (5) minutes; at 6:40pm regular meeting was resume.

Discussion followed. Commissioner Hester made a motion to approve the following pay increases for executive staff: Chief salary will increase to \$135,000/year; Division Chief salary will increase to \$90,000/year; Administrative Director salary will increase to \$85,000/year; Deputy Chief salaries will increase 10.77% which includes the 2022 COLA bump but doesn't include a possible 2% performance evaluation increase; discussion followed; motion seconded by Commissioner Pegg. Motion carried.

New Business

1. SOP 502.03 Sick Leave for Executive Staff– AD Callahan presented proposed changes to the Sick Leave policy for Executive Staff. These changes will bring the policy in line with the union contract. Commission Hester made a motion to approve the SOP as presented; seconded by Commissioner Pegg. Motion carried.
2. SOP 502.05 Vacation Leave for Executive Staff– AD Callahan presented proposed changes to the Vacation Leave policy for Executive Staff. These changes will bring the policy in line with the union contract. Commission Hester made a motion to approve the SOP as presented; seconded by Commissioner Pegg. Motion carried.
3. Strategic Plan Review – Chief Johnson presented two proposals in response to our RFQ for a Strategic Plan. Discussion followed regarding timelines and costs. Commissioner Hester made a motion to notify Life Happens Business Consulting that their proposal was not accepted and that the award would go to Emergency Services Consulting (ESCI). Chief Johnson will contact ESCI for follow up; seconded by Commissioner Pegg. Motion carried.

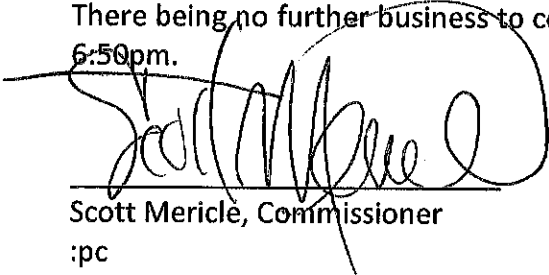
4. Election of Board Chairperson – Commissioner Hester nominated Scott Mericle to continuing chairing the board; seconded by Commissioner Pegg. Commissioner Mericle will continue as board chairperson for 2022.
5. Surplus List – DC Malone brought forward a surplus list for items the district no longer needs. Discussion followed. Commissioner Hester made a motion to approve the surplus list as presented; seconded by Commissioner Pegg. Motion carried.
6. Replacement of Attack 10-1 – DC Malone presented a proposal to replace Attack 10-1 with a new 2021 Timberwolf 4X4 Type 1 and Type 3 attack engine. The purchase price is \$432,000 + tax and will be financed through the Spokane County SCIP loan program. Discussion followed. Commissioner Hester made a motion to approve the purchase of new attack engine; seconded by Commissioner Pegg. Motion carried.

Public Comment – Commissioner Mericle opened the meeting up to public comment.

Adjournment

The next regular meeting will be January 4, 2022, at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 6:50pm.



Scott Mericle, Commissioner
:pc