

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

November 2, 2021

5:00pm

Commissioner Mericle called the meeting to order at 5:00pm.

**Present**

Commissioners Scott Mericle, Ken Pegg and Gordon Hester; Chief Ken Johnson; Deputy Chief Orlando Sandoval; Deputy Chief Don Malone; Lt Rob Sayers and Administrative Director Peggy Callahan.

**Approval of the Agenda**

The agenda was approved as mailed.

**Approval of the Minutes**

Minutes from the October 5, 2021, meeting were approved as mailed.

**Correspondence** – Letter from WSRB regarding 2020 survey.

**Financial Report**

AP Warrants 13436 – 13453 totaling \$45,575.18 were approved. AP EFT/ACH totaling \$60,907.14 was approved. Payroll Warrants 808211 - 808211 totaling \$25.00 were approved. PR DD/EFT/ACH totaling \$137,785.59 were approved. September 2021 bank reconciliation was reviewed. 3rdQ 2021 financials were reviewed.

**Chief's Report**

- 13% increase in overall call volume so far in 2021
- 34% increase in fire call volume so far in 2021
- 3% increase in EMS call volume so far in 2021
- We are in the process of being able to perform Covid testing in house for our members who require it. We are currently working with Cheney School District to get our testing done.
- Two strategic plan proposals were received in response to our RFQ. Those will be reviewed at December meeting
- Chief Johnson and Commissioner Mericle will be performing Chief's interviews the week of November 8<sup>th</sup> for candidates interested in our eligibility list
- Training Tower has been getting some great use – including trainings done with CAWHFD and FAFB FD

- Recruit School is preparing for IFSAC testing. We have two staff preparing for Fire Office 1 testing and two staff preparing for Inspector 1 testing.
- Summer crew finished up in October. They did a great job at Stations 10-2 and 10-5, in addition to completing hose testing for 2021

### **Old Business**

1. Roundtable Meeting Follow up – Lt Sayers reported on Maintenance Department activities. Highlights: Pump Testing Completed – one apparatus failed needing repairs; Ladder Testing scheduled mid-November.

### **New Business**

1. EMS Levy Certification – AD Callahan presented the 2022 EMS Levy Certification Commissioner Hester made a motion to approve certification as presented; seconded by Commissioner Pegg. Motion carried.
2. Resolution 2101-02 2022 EMS Budget – AD Callahan presented Resolution 2102-02 for the 2022 EMS Budget. Commissioner Hester made a motion to approve certification as presented; seconded by Commissioner Pegg. Motion carried.
3. General Levy Certification – AD Callahan presented the 2022 General Levy Certification Commissioner Hester made a motion to approve certification as presented; seconded by Commissioner Pegg. Motion carried.
4. Resolution 2101-03 2022 General Budget – AD Callahan presented Resolution 2102-02 for the 2022 General Budget. Commissioner Hester made a motion to approve certification as presented; seconded by Commissioner Pegg. Motion carried.
5. Disposal of Brush 10-6 – DC Malone brought forward a proposal to surplus Brush 10-6. The apparatus was stripped of all it's useful tools/equipment to outfit Brush 10-1 when it was retrofitted. Discussion followed. Commissioner Pegg made a motion to approve the surplus of Brush 10-6; seconded by Commissioner Hester. Motion carried.
6. Duty Office Pay Proposal – DC Malone presented a proposal to address pay for Chief Officers while they are acting as Duty Officers. Discussion followed. Proposal will be tabled until December meeting.
7. Stout Auction Contract – DC Malone presented a contract from Stout Auction. This is the company we use to surplus items. Commissioner Pegg made a motion to approve Chief Johnson signing the contract on behalf of the district; seconded by Commissioner Hester. Motion carried.
8. Providence Health Training Agreement – Chief Johnson presented an agreement between SCFD10 and Providence Health which would allow us to have EMS students do ride alongs as part of their training program through Providence Health. Commissioner

Hester made a motion to approve Chief Johnson signed the contract on behalf of the district; seconded by Commissioner Pegg. Motion carried.

9. Purchase of Shuttle Bus – DC Malone presented a proposal to purchase a shuttle bus from Omega Transport. The shuttle bus will be purchased with grants funds received from Spokane Tribe earlier this year. The district plans to have the shuttle retrofitted to install a restroom. Discussion followed. Commissioner Pegg made a motion to approve purchase of the shuttle bus; seconded by Commissioner Hester. Motion carried.

**Public Comment** – Commissioner Mericle opened the meeting up to public comment.

**Adjournment**

The next regular meeting will be December 7th, 2021, at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 6:15pm.



\_\_\_\_\_  
Scott Mericle, Commissioner  
:pc