October 5, 2021
5:00pm

Commissioner Mericle called the meeting to order at 5:00pm via Zoom.

Present
Commissioners Ken Pegg and Gordon Hester; Chief Ken Johnson; Deputy Chief Orlando Sandoval; Deputy Chief Don Malone; Division Chief Deb Dodson; Lt Jared Murphy and Administrative Director Peggy Callahan. Commissioner Scott Mericle had an excused absence.

Approval of the Agenda
The agenda was approved as mailed.

Approval of the Minutes
Minutes from the September 7, 2021, meeting were approved as mailed.

Correspondence – None

Financial Report
AP Warrants 13424 – 13435 totaling $63,058.54 were approved. AP EFT/ACH totaling $93,536.48 was approved. Payroll Warrants 808208 - 808210 totaling $1,029.87 were approved. PR DD/EFT/ACH totaling $155,758.42 were approved. August 2021 bank reconciliation was reviewed.

Chief’s Report
- 15% increase in call volume YTD.
- 50% increase in structure fires (26) YTD.
- 60% increase in natural vegetation fires (59) YTD.
- We have received our official letter that WSRB will be doing their rating review.
- COVID calls are occurring on a regular basis in our community.
- Ambulance service contract
- RFP to assist with a strategic plan deadline is October 15th.
- Due to the increase in COVID restrictions DNR has put an end to all out of state deployments on fires.
- We had several members who attended Women in Fire Service Conference in Spokane. We also assisted in some of the logistical need to help support the class.
- We have decided that we will not take any new applications for the department that do not have a vaccine card.
- E10-3 is waiting for a PTO shaft replacement
- E10-1 recent turbo replacement and head gasket replacement.
- E10-2 Head Gasket leak repair needed.
- Summer crew, station updates, hose testing and other projects

**Public Comment** — Commissioner Pegg opened the meeting up to public comment.

**Old Business**

1. Roundtable Meeting Follow up — Lt Murphy reported on Training Department activities. Highlights: Training Tower has been painted — waiting 30 days for it to cure before doing any practice burns. Working on Training Tower policies for burning.

**New Business**

1. West Plains Recruit Academy Interlocal Agreement — Chief Johnson presented an updated interlocal agreement between SCFD10, SCFD3, Airway Heights FD and Cheney FD. Discussion followed. Commissioner Hester made a motion to approve agreement as presented; seconded by Commissioner Pegg. Motion carried.

**Executive Session** — Per RCW 42.30.110(1)(i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions — Commissioner Pegg took the board into Executive Session at 5:35pm for fifteen minutes. Participants included Commissioner Pegg, Commissioner Hester, Attorney Michelle Fossum and Chief Johnson.

5:50pm – executive session extended 10 minutes

6:00pm – Regular meeting resumed.

**Adjourment**

The next regular meeting will be November 2, 2021, at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 6:00pm.

Scott Mericle, Commissioner
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