

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

September 7, 2021

5:00pm

Commissioner Mericle called the meeting to order at 5:00pm via Zoom.

Present

Commissioners Scott Mericle and Gordon Hester; Chief Ken Johnson; Deputy Chief Orlando Sandoval; Deputy Chief Don Malone; Lt Ben Shoemaker and Administrative Director Peggy Callahan. Commissioner Ken Pegg had an excused absence.

Approval of the Agenda

The agenda was approved as mailed.

Approval of the Minutes

Minutes from the August 3, 2021, meeting were approved as mailed.

Correspondence – None

Financial Report

AP Warrants 13408 – 13423 totaling \$18,107.71 were approved. AP EFT/ACH totaling \$45,415.89 was approved. Payroll Warrants 808205 - 808207 totaling \$13,220.84 were approved. PR DD/EFT/ACH totaling \$167,566.35 were approved. Check # 13420 and 13387 were voided. July 2021 bank reconciliation was reviewed.

Chief's Report

- 15% increase in call volume YTD.
- 51% increase in fires YTD.
- 61% increase in natural vegetation fires YTD.
- We currently have two members on overhead assignments with efforts on teams.
- Suspicious fires
 - One suspect identified and confessed.
 - Gathering information for another person in the Old Trails Rd area.
- Ambulance service contract.
- Vaccine accommodations.
- RFP has been published in the paper for a deadline of October 15th.
- Backfill for Lt Traber's Funeral on September 18 @ 1300.
- Starting the fall recruit academy. Many people involved in making this successful.
- Occupancy on training prop and painted.

Old Business

1. Roundtable Meeting Follow up – Lt Shoemaker reported on Sunset Volunteer Firefighter's Association activities. Highlights FF Kramer recently resigned as association president – they are currently recruiting for a new president; they are trying to schedule a softball game vs CAWHFD in October; they are researching doing something for October Breast Cancer Awareness month; they are starting to plan for the year end celebration.

New Business

1. Firefighter Job Description – Deputy Chief Sandoval presented the firefighter job description with updates to the hours worked and preferred qualifications. Discussion followed. Commissioner Hester made a motion to approve the job description as presented; seconded by Commissioner Mericle. Motion carried.
2. Spokane Community College Agreement – Chief Johnson presented an agreement with Spokane Community College which would allow their EMT students to do "ride alongs" at SCFD10. Discussion followed. Commissioner Hester made a motion to approve the agreement as presented; seconded by Commissioner Mericle. Motion carried.

Public Comment – Commissioner Mericle opened the meeting up to public comment.

Executive Session – Per RCW 42.30.110(1)(f) to receive and evaluate complaints brought against a public officer or employee – Commissioner Mericle took the board into Executive Session at 5:33pm for fifteen minutes. Participants included Commissioner Mericle, Commissioner Hester and Chief Johnson.

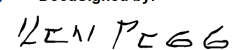
5:48pm – Regular meeting resumed.

Adjournment

The next regular meeting will be October 3rd, 2021, at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 5:50pm.

DocuSigned by:



10/12/2021

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Scott Mericle, Commissioner

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