

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

August 3, 2021

5:00pm

Commissioner Mericle called the meeting to order at 5:00pm.

Present

Commissioners Scott Mericle, Ken Pegg and Gordon Hester; Chief Ken Johnson; Deputy Chief Orlando Sandoval; Deputy Chief Don Malone; Lt Rob Sayers and Administrative Director Peggy Callahan.

Approval of the Agenda

Item #1 was added under new business (Approval of NOLS Contract) The agenda was approved as amended.

Approval of the Minutes

Minutes from the July 6, 2021, meeting were approved as mailed.

Correspondence – None

Financial Report

AP Warrants 13390 – 133407 totaling \$18,975.45 were approved. AP EFT/ACH totaling \$59,955.17 was approved. Payroll Warrants 808203 - 808204 totaling \$979.80 were approved. PR DD/EFT/ACH totaling \$160,123.05 were approved. 2nd quarter 2021 financials were reviewed; June 2021 bank reconciliation was reviewed; 2019-2020 accountability and financial audits were reviewed.

Chief's Report

- Cooking is the leading cause of fire in the district.
- 18% increase in call volume YTD.
- 4 out of the last eight months have been record-breaking call volumes for the district
- Lots of additional fires this last month. Last month we had an 84% increase at the end of June.
- A federal bill being introduced to fund a Fire Station Grant Program
 - ✓ The key with these is shovel ready projects
- We currently have one member overhead assisting with efforts on the team.
- Suspicious fires at Euclid and N Old Trails Rd.
- Ambulance service contract. No update
- Extrication gear is in service.
- Intending to do an RFP for a 3-to-5-year strategic plan.

Short Term Plan

To develop a few short-term strategies in the next 6-12 months.

Grant to replace A10-1

Grant to replace compressor system and bottles at Station 1 and or mobile

Exploring options for a dedicated maintenance technician.

Developing options to increase the number of drivers and EMTs

3-5 Year Strategic Plan

An objective outsider perspective

Outside market knowledge

Leveraging new skills to look at current trends or strategies and methodologies.

Neutral person to facilitate meetings.

Old Business

1. Roundtable Meeting Follow up – Lt Sayers reported on Maintenance activities. Highlights included most DOT inspections have been completed – following up with some minor repairs. Retrofitting B10-1 from R10-1 and B10-6. Summer crew working on projects. Hose and pump testing scheduled for later in the summer.

New Business

1. NOLS Contract – Chief Johnson presented a contract from National Outdoor Leadership School (NOLS) for District 10 to host a Wilderness Preparedness class. Discussion followed. Commissioner Hester made a motion to approve the contract; seconded by Commissioner Pegg. Motion carried.

Public Comment – Commissioner Mericle opened the meeting up to public comment.

Adjournment

The next regular meeting will be September 7th, 2021, at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 5:55pm.

DocuSigned by:

Scott Mericle

9/16/2021

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Scott Mericle, Commissioner

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