

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

May 4, 2021

5:00pm

Commissioner Mericle called the meeting to order at 5:00pm

Present via Zoom Meeting

Commissioners Scott Mericle, Ken Pegg and Gordon Hester; Chief Ken Johnson; Deputy Chief Orlando Sandoval; Deputy Chief Don Malone; Division Chief Debby Dodson and Administrative Director Peggy Callahan.

Approval of the Agenda

The agenda was approved as mailed.

Approval of the Minutes

Minutes from the April 6, 2021 meeting were approved as mailed.

Correspondence – 2021 Fire Commissioners Conference to be held October 20-23 at Tulalip Resort. Commissioners will decide on attendance.

Financial Report

AP Warrants 13348 – 13361 totaling \$40,110.14 were approved. AP EFT/ACH totaling \$63,619.86 was approved. Payroll Warrants 808200 - 808200 totaling \$879.63 were approved. PR DD/EFT/ACH totaling \$138,547.10 were approved.

Chief's Report

1. We have had three shot clinics at our station where we have offered on average of 300 shots.
2. Training prop building permit approved, and we now see some activity on site.
3. Postal service requesting to put a 16 unit box at station 5 to protect their driver who delivers mail on Trails Rd.
4. We did put together an application for the Safer grant, but we did not submit the grant due to a technical approval that was not clear during the application process, causing us to miss the deadline. It sounds like we were not the only ones who did this; the good news is that we have an application ready for next year.
5. April 24th was the National Drug Take-Back program; Walmart Parking Lot collected three 2'x2' boxes full.
6. Recruit school is finishing up wildland and will be preparing for HazMat training and IFSAC testing this month.
7. Our annual state audit is in the process this week.

8. Several people are taking the Assessing Structure Ignition Potential from Wildfire.
9. The staff has been busy getting all the station's spring work done.
10. The Inland Empire Chiefs Association provided a letter of intent to officially start the process regarding a training center at Rambo and Hwy 2.
11. We are considering an upgrade to our air compressors, so we have a possible funding source (grant) to assist with the purchase.

New Business

1. Avista Agreement – Chief Johnson presented a Memorandum of Understanding between Avista and Spokane County Fire District 10 regarding Avista's Dry Land Conditions Program. Commissioner Hester made a motion to have the district sign the MOU; seconded by Commissioner Pegg. Motion carried.
2. SRHD Agreement – Chief Johnson presented a facilities use agreement between Spokane Regional Health District (SRHD) and Spokane County Fire District 10, which allows SRHD to use district facilities (parking lot at Station 10-1) to hold vaccination clinics. Commissioner Hester made a motion to have the district sign the Agreement; seconded by Commissioner Pegg. Motion carried.
3. SOP Update – Deputy Chief Sandoval presented SOP 900.02 Burn Building. This is for use of our new burn building at Station 10-1. Commissioner Pegg made a motion to approve the SOP as presented; seconded by Commissioner Hester. Motion carried.
4. Resolution 21-01 Summer Crew Hours and Pay – AD Callahan presented Resolution 21-01 which rescinds Resolution 20-05 and outlines dates and pay for 2021 Summer Crew. Commissioner Pegg made a motion to approve the resolution as presented; seconded by Commissioner Hester. Motion carried.

Old Business

1. Roundtable Meeting Follow up – Division Chief Dodson reported on Recruitment and Retention activities. Highlights included recruitment videos, electronic reader board, newsletter and signs.

Public Comment – Commissioner Mericle opened the meeting up to public comment.

Executive Session – Per RCW 42.30.110(1)(f) to receive and evaluate complaints brought against a public officer or employee, Commissioner Mericle took the board into executive session at 5:56pm for 30 minutes.

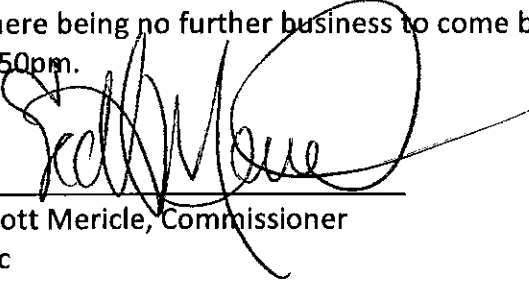
6:27pm – executive session extended 20 minutes.

6:47pm – regular meeting resumed.

Adjournment

The next regular meeting will be June 1, 2021 at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 6:50pm.

A handwritten signature in black ink, appearing to read "Scott Mericle", is written over a horizontal line. The signature is stylized with a large loop at the end.

Scott Mericle, Commissioner
:pc

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
SPECIAL BOARD MEETING MINUTES**

May 11, 2021

5:00PM

Chairman Mericle called the meeting to order at 5:00PM.

Present

Commissioners Scott Mericle, Ken Pegg and Gordon Hester; Chief Ken Johnson; and Administrative Director Peggy Callahan.

Approval of the Agenda

The agenda was approved as mailed.

Executive Session

Per RCW 42.30.110(1)(f) to receive and evaluate complaints brought against a public officer or employee, Commissioner Mericle took the board into executive session at 5:00pm for 60 minutes. Participants included board members and Chief Johnson.

6:00pm – session extended 60 minutes

7:00pm – session extended 30 minutes

7:30pm – session extended 10 minutes

7:40pm – regular meeting resumed

Adjournment

There being no further business to come before the Commission the meeting was adjourned at

7:40pm



Scott Mericle, Chairman

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
SPECIAL BOARD MEETING MINUTES**

May 20, 2021

5:00PM

Chairman Mericle called the meeting to order at 5:00PM.

Present

Commissioners Scott Mericle, Ken Pegg and Gordon Hester; Chief Ken Johnson.

Approval of the Agenda

The agenda was approved as mailed.

Executive Session

Per RCW 42.30.110(1)(f) to receive and evaluate complaints brought against a public officer or employee, Commissioner Mericle took the board into executive session at 5:06pm for 60 minutes. Participants included board members and Chief Johnson.

6:06pm – session extended 60 minutes

7:06pm – regular meeting resumed

Adjournment

There being no further business to come before the Commission the meeting was adjourned at 7:07pm.



Scott Mericle, Chairman

**Board of Volunteer Fire Fighters
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

February 2, 2021

4:45 p.m.

Chairman Mericle called the meeting to order at 4:45 pm

Present via Zoom

Commissioner Scott Mericle, Commissioner Ken Pegg, Chief Ken Johnson; Administrative Director Peggy Callahan and Firefighter Emily Walston.

Approval of the Agenda – Old Business Item #1 was moved to New Business Item #1. Agenda was approved as amended.

Approval of the Minutes

Minutes of the July 7, 2020 meeting were approved as mailed.

Old Business:

New Business:

1. Member Injury Report 1/21/21 – a volunteer member was injured while working. Member reports taking a misstep off apparatus and injuring knee. Commissioner Pegg made a motion to approve the injury report, seconded by Firefighter Walston. Motion carried.

Public Comment:

Adjournment:

The next regular meeting will be scheduled as needed per RCW 41.24-090.

There being no further business to come before the Commission the meeting was adjourned at 4:52pm.



Scott Mericle, Chairman