

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

December 1, 2020

5:00pm

Commissioner Mericle called the meeting to order at 5:00pm

Present via Zoom Meeting

Commissioners Scott Mericle, Ken Pegg and Gordon Hester; Chief Ken Johnson; Deputy Chief Don Malone; Division Chief Debby Dodson; Lt Rob Sayers; and Administrative Director Peggy Callahan.

Approval of the Agenda

The agenda was approved as mailed.

Approval of the Minutes

Minutes from the November 3, 2020 meeting were approved as mailed.

Financial Report

AP Warrants 13265 – 13278 totaling \$63,752.72 were approved. AP EFT/ACH totaling \$24,611.16 was approved. Payroll Warrants 808169 - 808174 totaling \$17,900.38 were approved. PR DD/EFT/ACH totaling \$111,752.56 were approved. Check # 808167 and 808168 were voided. October bank reconciliation was reviewed.

Chief's Report

- Two members are finishing up an advanced EMT class.

- We had a save with the Lucas Device

- Hospitals may be at full capacity by mid-December

- Change of UGA lines from the ORV park is about 180 acres.

- We moved to a new scheduling software that should help improve trades and sign-ups- Aladtech

- If you get a chance, please check out the new website-

- We applied to get money out of reserves from CCC.

- West Plains Connection grant was approved.
- Tribe moving forward with rezoning around station 10-1
- Ron Wood was selected for the best of the west award by the West Plains
- 2.5% base rate increase, 8.92% per milage fee increase, and a new Oxygen increase.
- We have around \$150,000 coming in from DNR and State Mobilizations. DNR made their payment to us recently.

New Business

1. CARES Funding Agreement – Chief Johnson presented a contract between SCFD10 and Spokane County for CARES grant funding. The district was awarded \$187,000 in CARES grant funds. Pegg made a motion to approve the contract as presented, seconded by Commissioner Hester; motion carried.

2. Employee Evaluations – Chief Johnson presented a pay increase proposal for Administrative staff. The three-year proposal includes a yearly cost of living increase and potential for a merit based increased based on employee evaluations. Commissioner Hester made a motion to approve the proposal; seconded by Commissioner Pegg; motion carried.

Old Business

1. Review and discuss follow up from roundtable discussion. Lt Sayers briefed the commissioners on activities for the maintenance department. These include getting yearly testing completed including pump testing, ladder inspections and hose testing, completing an apparatus inventory project and working on small repairs for apparatus.

Executive Session – Per RCW 42.30.110(1)(g) to review the performance of a public employee, Commissioner Mericle took the board into executive session at 5:35pm for 15 minutes. Attendees included Commissioner Mericle, Commissioner Pegg, Commissioner Hester, Chief Johnson and AD Callahan.

5:50pm – Executive session extended five (5) minutes

5:55pm – regular meeting resumed.

Public Comment – Commissioner Mericle opened the meeting up to public comment.

Adjournment

The next regular meeting will be January 5, 2021 at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 5:58pm.

DocuSigned by:

Scott Mericle, Chairperson 1/5/2021

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Scott Mericle, Commissioner

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