

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

August 4, 2020

5:00pm

Chairman Mericle called the meeting to order at 5:00pm

Present via Go To Meeting

Commissioners Scott Mericle, Ken Pegg and Gordon Hester; Deputy Chief Orlando Sandoval; Deputy Chief Don Malone; Division Chief Debby Dodson and Administrative Director Peggy Callahan.

Approval of the Agenda

The agenda was approved as mailed.

Approval of the Minutes

Minutes from the July 7, 2020 meeting were approved as amended.

Correspondence

Financial Report

AP Warrants 13214 – 13222 totaling \$32,614.45 were approved. AP EFT/ACH totaling \$16,092.13 was approved. Payroll Warrants 808143 - 808147 totaling \$17,771.26 were approved. PR DD/EFT/ACH totaling \$106,655.75 were approved. June bank reconciliation was reviewed. 2ndQ 2020 financials were reviewed.

Chief's Report

- Air Compressor electrical repair still being worked on
- County Ambulance Agreement update. A contract contingency group has been established to initiate a consulting group to look into what is best for our area. ASB working on a counteroffer to their 58% increase request.
- We have the Fire District 4 training trailer on the West Plains.
- Guidelines for our department's COVID exposure procedures were reviewed and updated.
- Possible claim for a cracked window from a vehicle that was following a district unit.
- Equipment committee looking at ways to possibly combine two vehicles into one with minimal impact to the budget.
- Thoughts on a possible patch redesign- We are looking at a survey to put out to the members to see if there is interest. We have some grant funding to put our logo up on

all the stations. I looked at this as an opportunity to consider the option. If this is something that the groups want to consider then my thoughts would be an update as needed replacement strategy which could take several years to phase out the current logo.

- Burn Ban in effect now.
- Station 5 isolation station – a CAWH FF was in quarantine at Station 10-5 for about a week. We have Serv Pro coming in this week to decontaminate the station
- Current Projects in the district
 - Diamond Mini Storage on the Westside of Airway Heights
 - The gun range with clubhouse is moving forward
 - Pillar rocks final phases beginning
 - A stop-work order by the county across from Spokane casino large commercial site unknown building at this time.
 - Apartment complex in Sta 2 area around 70 units or 2.3 x 70 units = 161 occupants.
- Staff is beginning to plan for a joint recruit academy to start September.
- Looking at having a winter academy to help get some long-term volunteers for stations 3 and 4.
- There was a fire at the Greenwood Cemetery this weekend – District 10 assisted DNR.

New Business

1. Chief Johnson Salary Review – Commissioner Mericle made a motion to approve a 5% increase for Chief Johnson; seconded by Commissioner Pegg. Motion carried.
2. Support Services LT Job Description – DC Malone presented proposed changes to the job description for our Support Services Lieutenant which include changing the requirement of having an EMT-B Certification to a preferred qualification rather than a required qualification. Commissioner Hester made a motion to approve the job description as presented; seconded by Commissioner Mericle. Motion carried.
3. Interlocal Agreement with Spokane County – AD Callahan presented an interlocal agreement between District 10 and Spokane County as it relates to the Emergency Communication Center set up by the County for Covid 19. Commissioner Mericle made a motion to approve the agreement as presented; seconded by Commissioner Pegg. Motion carried.

Old Business

1. Review and discuss follow up from roundtable discussion. Lt Sayers reported on the activities of the maintenance department, including DOT Inspections almost complete (2 apparatus left); upcoming pump testing; department safety guidelines. Lt Sayers recently passed his Instructor I test.

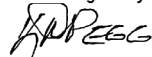
Public Comment – Commissioner Mericle opened the meeting up to public comment.

Adjournment

The next regular meeting will be September 1, 2020 at 5pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 5:37pm.

DocuSigned by:



9/3/2020

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Scott Mericle, Chairman

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