Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES  

February 6, 2018  12noon  

Chairman Mericle called the meeting to order at 12noon  

Present  
Commissioners Scott Mericle, Ken Pegg and Jim McKelvey; Chief Scharff; Deputy Chief Orlando Sandoval; Deputy Chief Jack Krill and Administrative Director Peggy Callahan.  

Approval of the Agenda  
Agenda was approved as mailed.  

Approval of the Minutes  
Minutes from the January 6, January 9 and January 26, 2018 meetings were approved as mailed.  

Correspondence – None  

Financial Report  
AP Warrants 12651 – 12674 totaling $32,982.20 were approved. AP EFT/ACH totaling $45,121.77 was approved. Payroll Warrants 807954– 807957 totaling $10,531.93 were approved. PR DD/EFT/ACH totaling $89,787.18 were approved. December 2017 bank reconciliation was reviewed.  

Chiefs Report  
- SCBA Grant has been submitted  
- Area Chiefs are meeting to discuss WSRB updates.  
- After Action Review was held with South Spokane County agencies and DNR last week. Meeting was productive. There was a review of wildland fires and some areas for improvement were identified.  
- DNR will be looking into possibility of a wildland hose supply cache at Station 10-1.  
- We picked up a surplus van last week (2006 Ford Econoline).  
- Welcome DC Krill - his first day on the job is today.  
- Working on pulling together items surplus, hope to have a list to the board next month.  
- DC Sandoval will be attending NW Leadership early next month.  
- Chief, Peg and DC Krill will be attending Enduris seminar in Yakima in the middle of March.
Old Business
1. Review and discuss follow up from roundtable discussion – Lt Risley presented an update on Prevention activities.

New Business
1. SOP 502-01 – Sick Leave – AD Callahan presented a revised SOP to bring our policies in line with current law. Commissioner Pegg made a motion to approve the SOP as presented; seconded by Commissioner McKelvey. Motion carried.
2. Resolution 18-02 (Chairman to Sign Warrants) – AD Callahan presented resolution 18-02 to update records for who can sign for warrants. Commissioner Pegg made a motion approve the Resolution as presented; seconded by Commissioner McKelvey. Motion carried.
3. Resolution 18-03 (Chairman to Sign Register) – AD Callahan presented resolution 18-03 to update records for who can sign the warrant register. Commissioner Pegg made a motion approve the Resolution as presented; seconded by Commissioner McKelvey. Motion carried.

Public Comment – Commissioner Mericle opened the meeting up to public comment.

Adjournment
The next regular meeting will be March 5 at 6pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 12:25pm.

Scott Mericle, Chairman