

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

May 15, 2018

6:00pm

Chairman Mericle called the meeting to order at 6:00pm

Present

Commissioners Scott Mericle, Ken Pegg and Jim McKelvey; Chief Scharff; and Administrative Director Peggy Callahan.

Approval of the Agenda

Agenda was amended – Executive Session moved up after approval of agenda. Agenda was approved as amended.

Executive Session – Per RCW 42.30.110(1)(g) Commission Mericle took the board into Executive Session at 6:01pm for 20 minutes. All Commissioners, Chief Scharff and Administrative Director Callahan were in attendance.

6:21pm – session was extended 10 minutes.

6:31pm – regular meeting resumed.

Approval of the Minutes

Minutes from the April 3, 2018 meetings were approved as mailed.

Correspondence – Annual Financial Report, Enduris Annual Report and email from Mr. & Mrs. Benham were handed out to commissioners.

Financial Report

AP Warrants 12717 – 12737 totaling \$16,362.70 were approved. AP EFT/ACH totaling \$79,456.86 was approved. Payroll Warrants 807968– 807973 totaling \$14,467.92 were approved. PR DD/EFT/ACH totaling \$95,247.66 were approved. April 2018 bank reconciliation was reviewed. First Quarter Financials were reviewed.

Chiefs Report

- AD Callahan and AA Wardian attended Washington Fire Chief's Admin Support conference in Walla Walla recently. Reports some good presenters.
- AA Wardian and DC Krill are in Seattle at a three-day ERS seminar.
- Safer Grant for Recruit and Retention Coordinator was submitted mid-April.
- The district put on an annual red card certification training for Fairchild AFB.
- The district participated in Bloomsday again this year. We were located along Government Way.

- The district hosted a NWCG Wildland Engine/Crew Boss class last month with students from as far away as Arizona.
- Chief will be attending Washington Fire Chief's conference in May – to be held in Kennewick.
- The district has started using a mobile mechanic to work on apparatus as needed.
- The County ORV track will be recognizing District 10 at a Memorial Day service.
- Spokane City Council voted against the city participating in the new Spokane Emergency Communications group.

Old Business

1. Review and discuss follow up from roundtable discussion – No Report
2. SOP Updated – tabled until next month

Public Comment – Commissioner Mericle opened the meeting up to public comment. Diana Koberstine commented on a call from April of 2018.

Executive Session – Per RCW 42.30.110(1)(g) Commission Mericle took the board into Executive Session at 6:58pm for 15 minutes. All Commissioners, Chief Scharff and Administrative Director Callahan were in attendance.

7:13pm – session was extended 30 minutes.

7:43pm – session was extended 5 minutes

7:48pm - regular meeting resumed.

Adjournment

The next regular meeting will be June 5th at 6pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:50pm.

Scott Mericle, Chairman

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