

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

September 4, 2018

6:00pm

Chairman Mericle called the meeting to order at 6:00pm

Present

Commissioners Scott Mericle; Jim McKelvey and Ken Pegg; Chief Scharff; Deputy Chief Jack Krill and Administrative Director Peggy Callahan.

Approval of the Agenda

Agenda was amended: Added #2 under Old Business: Update of SCBA Grant and #3 under Old Business Update of Safer Grant. Added #2 under New Business: Ellen Fender Letter. Agenda was approved as amended.

Approval of the Minutes

Minutes from the August 13, 2018 meetings were approved as mailed.

Correspondence – Washington Fire Commission Conference announcement.

Financial Report

AP Warrants 12794 – 12810 totaling \$13,373.97 were approved. AP EFT/ACH totaling \$40,949.05 was approved. Payroll Warrants 807991– 807970 totaling \$13,173.88 were approved. PR DD/EFT/ACH totaling \$147,004.20 were approved. July 2018 bank reconciliation was reviewed.

Chiefs Report

- District has been busy with many fires around the area, A10-5 was out for a 21 days assignment to Northport Fire in August.
- Chief just returned from an eight-day IMT assignment at Northport Fire.
- We are advertising internally to fill vacant career LT position.
- District received Safer Grant – more information to follow
- Station 10-3 backup generator project is underway (DNR grant), anticipate mid-October completion date.
- District has gone on 13 mobilizations this year starting in June through the first week in September. We have billed DNR/WSP/Colville Tribe \$125,000 for reimbursement.

Old Business

1. Review and discuss follow up from roundtable discussion – no report
2. Update of SCBA Grant – Deputy Chief Krill reported that sales tax will be paid for by the FEMA grant. There was confusion in the award letter, but it has been cleared up. Vendors will be coming in this week to give presentations to a panel who will be evaluating packs. Vendors references have been checked.
3. Safer Grant – District was awarded a Recruit and Retention Safer Grant in the amount of \$300,000 over a four-year period. This is less than we requested (\$460,808). We will look at our 2019 budget to see if we can absorb the additional cost (\$160,808).

New Business

1. L&I Safety & Health Investment (SHIPS) Grant Application – DC Krill is submitted a grant to LNI for a safety audit program. This program will assist District 10 with their safety program and could be used as a guideline for departments across the state.
2. Ellen Fender Letter – Lt Fender called Commissioner Mericle on August 31, 2018 and requested that he pick a packet she left for him at Station 10-1. The packet was a letter for each of the commissioners. This will be tabled until next meeting

Public Comment – Commissioner Mericle opened the meeting up to public comment.

Diane Koberstine commented on the June 5th meeting minutes, the current posting for the vacant lieutenant position and the fire commissioners' duties as outlined in their handbook.

Executive Session – Per RCW 42.30.110(1)(g) Commission Mericle took the board into Executive Session at 7:37pm for 5 minutes. Session was extended for 10 minutes. All Commissioners, Chief Scharff and Administrative Director Callahan were in attendance. 7:52pm - regular meeting resumed.

Adjournment

The next regular meeting will be October 8th at 6pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:54pm.



Scott Mericle, Chairman

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