

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

April 3, 2018

5:00pm

Chairman Mericle called the meeting to order at 5:00pm

Meeting was paused at 5:02pm for pinning ceremony.

Meeting resumed at 5:20pm

**Present**

Commissioners Scott Mericle, Ken Pegg and Jim McKelvey; Chief Scharff; Deputy Chief Orlando Sandoval; Deputy Chief Jack Krill; and Administrative Director Peggy Callahan.

**Approval of the Agenda**

Agenda was approved as mailed.

**Approval of the Minutes**

Minutes from the March 6, 2018 meetings were approved as mailed.

**Correspondence** – Annual Administrative Report was handed out to commissioners. Letter from Spokane County Attorney regarding banking fees was handed out to commissioners.

**Financial Report**

AP Warrants 12695 – 12716 totaling \$51,949.60 were approved. AP EFT/ACH totaling \$37,769.32 was approved. Payroll Warrants 807963– 807967 totaling \$12,831.13 were approved. PR DD/EFT/ACH totaling \$100,720.27 were approved. February 2018 bank reconciliation was reviewed.

**Chiefs Report**

- AD Callahan attended Washington Fire Chief's leadership seminar in Yakima recently. Reports some good presenters.
- The district has enlisted the help of Praetorian Digital in writing their Safer Grant for the Recruit and Retention Coordinator.
- All engines are getting annual service and DOT inspections at Cummins. Two engines have a leaking EGR valve that needs to be replaced. This is not covered under warranty.
- Chief Scharff was invited to attend Spokane Fire's Annual Awards ceremony last week to be presented a Chief's Award for the department's assistance with SFD's SCBA issues.
- The district will be hosting a NWCG Wildland Engine Boss class in April.

- The district will be assisting with the EWIFTA in Deer Park this June. We will be providing instructors and some members will be attending.
- Chief will be attending Washington Fire Chief's conference in May – to be held in Kennewick.
- The district will be holding an organizational workshop for all career members in June.
- Spokane County Commissioners approved a resolution to form a Public Development Authority (PDA). This will be the foundation to start to build an Integrated Emergency Communication Center.
- The district will be hosting the Spokane County Fire Commissioners in July of this year. A speaker/topic needs to be found.

### **Old Business**

1. Review and discuss follow up from roundtable discussion – No Report
2. SOP Updated – tabled until next month

### **New Business**

1. Resolution 18-04 (Alternative Fuels) – Chief Scharff presented resolution 18-04 which addresses the federal alternative fuels mandate. Discussion followed. Commissioner Pegg made a motion to approve the resolution as presented; seconded by Commissioner McKelvey. Motion carried.

**Public Comment** – Commissioner Mericle opened the meeting up to public comment.

### **Adjournment**

The next regular meeting will be May 15th at 6pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 5:55pm.

  
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 Scott Mericle, Chairman

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