

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

January 3, 2017

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

Present

Commissioners Jim McKelvey, Ken Pegg and Scott Mericle; Administrative Director Peggy Callahan and Chief Nick Scharff.

Approval of the Agenda

Item #3 (CCC Agreement) was added to the agenda under old business. Agenda approved as amended.

Approval of the Minutes

Minutes from the December 6, 2016 and December 13, 2016 meetings were approved as mailed.

Executive Session – Per RCW 42.130.140(4)(b) Commissioner McKelvey took the board into Executive Session at 6:00 pm for 30 minutes.

6:30pm – session extended 15 minutes. 6:45pm – session extended 15 minutes.

7:00pm – session extended 15 minutes. 7:15pm – Regular meeting resumed.

Correspondence – Reminder about SCFCA Annual Dinner Meeting on January 12. Letter from citizen who was saved by District 10 in April of 2016.

Financial Report

AP Warrants 12345 – 12395 totaling \$38,488.55 were approved. AP EFT/ACH totaling \$14,271.76 was approved. Payroll Warrants 807880 – 807885 totaling \$11,111.79 were approved. PR DD/EFT/ACH totaling \$91,370.50 were approved. 2017 Budget was approved.

Chief's Report

- Still working on generator installation at Station 10-2.
- Blackburn case has been settled.
- E10-5 was at Cummins for an EGR valve issue. It is now back in service.
- Lt Anderson has resigned from the district – FF Risley will fill in on an interim basis
- We have started recruiting for 2017-1 recruit academy which will begin in early February.
- Chief Williams (City of Spokane Fire Department) is retiring.

- Our lighting replacement program is in process.

Old Business

1. CSA Update – Chief Scharff and AD Callahan met with Chief Metzger and CAWH City Manager Albert Tripp to review the services contract. We will continue to meet quarterly. City Manager Tripp suggested an informal get together for Board of Fire Commissioners from District 10 and council members from CAWH. We will work on getting this scheduled. Chief Scharff, AD Callahan and Chief Metzger met to review financials and suggested that CAWH also review financials as it pertains to the possibility of an annexation.
2. Review and discuss follow up from roundtable discussions – no update.
3. CCC Agreement – Chief Scharff presented a revised CCC Agreement that lists all participating agencies as members and SVFD as a user, as SVFD requested a month-to-month agreement. Commissioner Pegg made a motion to approve the agreement; seconded by Commissioner Mericle. Motion carried.

New Business

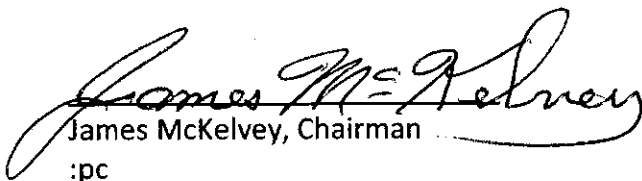
1. Chief Scharff Vacation Buyout – Commissioner Pegg made a motion to approve the district buying out 160hrs of Chief Scharff's vacation balance. This is a onetime allowance and will be paid out in January 2017. Seconded by Commissioner Mericle. Motion carried.
2. AD Callahan Salary Review – tabled
3. New Chairperson Election – Commissioner Pegg made a motion that Commissioner McKelvey will continue to serve as Chairperson and that the election be held in six months. Seconded by Commissioner Mericle. Motion carried.
4. New Copier Lease Agreement – AD Callahan reported that current copy machine is being phased out (parts no longer available). A replacement machine has been located. Commissioner Mericle made a motion to allow AD Callahan to sign the lease agreement with Copiers NW. Seconded by Commissioner Pegg. Motion carried.

Public Comment – Commissioner McKelvey opened the meeting up to public comment. Commissioner McKelvey made a motion to have Commissioner Pegg serve on Board of Volunteer Fire Fighters Board. Seconded by Commissioner Mericle. Motion carried.

Adjournment

The next regular meeting will be February 7, 2017 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 8:17 pm.


James McKelvey, Chairman
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