

*Board Meeting*

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

December 6, 2016

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

**Present**

Commissioners Jim McKelvey, Ken Pegg and Scott Mericle; Administrative Director Peggy Callahan; Chief Nick Scharff and Deputy Chief Orlando Sandoval.

**Approval of the Agenda**

Agenda approved as submitted.

**Approval of the Minutes**

Minutes from the November 2, 2016 and November 21, 2016 meetings were approved as mailed.

**Financial Report**

AP Warrants 12295 – 12344 totaling \$46,173.98 were approved. AP EFT/ACH totaling \$279,888.22 was approved. Payroll Warrants 807873 – 807879 totaling \$11,482.20 were approved. PR DD/EFT/ACH totaling \$89,244.11 were approved.

**Chief's Report**

- County Paging system failure Sunday November 13 (close to 9hrs down time). This affected county wide pager use to fire, law enforcement and all other user agencies on system. The outage also affected active 911, pulse point and other aftermarket notifications. We are told a server and a backup server on the Spokane County computer system failed.  
All Districts implemented other means for call notification.
  - A) Monitor Dispatch radio constantly
  - B) Active 911 in house use only
  - C) Send text messages via email and FFRS
  - D) Cell phone calls to members
- County Radio system has been operating okay as of recently. Committee still looking better backup plan. Be on lookout for 1/10 % information to hit the ground after first of 2017, as current tax expires end of 2017.
- Work continues Station 10-2 generator; gas piping being installed. Waiting on electrician availability to complete job.

- Enduris states settlement for Blackburn case has been reached. No final details yet, but our portion should be our deductible.
- Recent meetings with career staff for follow-up on their assigned planning objectives.
- Plan to meet with Albert and Mitch again soon for review.
- Recruit School Graduation Dec 22<sup>nd</sup> 7pm. MLHS.
- Vision software upgrade in the works. Will plan on Jan 1 date to start using new program.

#### Maintenance Update –

- Lighting rebate/incentive program for LED lighting upgrades at all facilities. Supplies are on order.
- Winterizing stations and trucks.
- PL 10-1 still at General fire for hydraulic and water way plumbing repairs. Hope to get back soon.

#### Prevention Update -

- Brett was trying to secure DNR Grant for “LED” reader boards at stations 10-4 and 10-5 for higher traffic volumes in rural areas. We have run into zoning issues with Spokane County Building and Planning. LED signs are okay only in commercial zones and non-commercial zones that are schools or churches.
- Holiday safety information will be posted on Facebook and District 10 Website.

#### Old Business

1. CSA Update – Chief Scharff and AD Callahan met with Chief Metzger and CAWH council member to discuss status of CSA. Chief Scharff, AD Callahan and Chief Metzger will meet again to look at financials.
2. Review and discuss follow up from roundtable discussions – Training Update – Lt Galtieri brought the board up to date on his training/recruitment/retention objectives. Discussion followed.
3. SOP 502.05 Executive Staff Vacation – AD Callahan requested a revision to this SOP to allow executive staff to have the district buy back unused vacation. Tabled.

#### New Business

1. CCC Agreement – Chief Scharff brought the board up to date on the CCC Agreement. Commissioner Pegg made a motion to approve the agreement as presented. Seconded by Commissioner Mericle. Motion carried.
2. Resolution 16-05 – MRSC Rosters. Commissioner Pegg made a motion to approve the Resolution as presented. Seconded by Commissioner Mericle. Motion carried.

**Public Comment** – Commissioner McKelvey opened the meeting up to public comment.

**Adjournment**

The next regular meeting will be January 3, 2017 at 6:00 pm at Station 10-1.

**Executive Session** – Per RCW 42.130.140(4)(b) Commissioner McKelvey took the board into Executive Session at 8:18pm for 30 minutes.

8:48pm – session extended 15 minutes.

9:03pm – session extended 30 minutes

9:33pm – Regular meeting resumed.

There being no further business to come before the Commission the meeting was adjourned at 9:35 pm.

  
James McKelvey, Chairman  
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