

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

June 2, 2015

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

Present

Commissioners Jim McKelvey and Ken Pegg; Administrative Director Peggy Callahan; Chief Nick Scharff; DC Robert Ladd and Orlando Sandoval. Commissioner McCoury arrived at 7:51pm.

Approval of the Agenda

Item #1 Commissioner Training and Travel Reimbursement was added to new business. Agenda approved as amended.

Approval of the Minutes

Minutes of the May 11 and May 26, 2015 meeting were approved as mailed.

Financial Report

AP Warrants 10979 – 11058 totaling \$75,123.04 were approved. AP EFT/ACH totaling \$41,693.75 were approved. Payroll Warrants 807656 – 807669 totaling \$13,092.95 were approved. PR DD/EFT/ACH totaling \$84,490.51 were approved.

Chiefs Report

- Chief recently attended Chief's Conference in Kennewick. Highlights of conference were discussion on succession planning and team building. He also found out that work injury claims by volunteers can be submitted to L&I for possible coverage if BVFF had declined coverage.
- Auditor was here for five days in May. No exit conference scheduled yet.
- New Administrative Assistant has been hired; she'll start work 6/3/2015.
- Summer crew selection process has been completed. Those selected will be notified this week and will start work on 6/22/2015.
- AD Callahan will be attending a Grants Conference at the end of June at the Emergency Management Institute in Emmitsburg MD.
- Sharon Colby's husband passed away; a card was send from the district.

Old Business –

1. CSA Update – Chief Scharff reported that the planned briefing to the Airway Heights city council on May 11, 2015 did not happen. DC Ladd reported on the

- numbers behind the \$104,000 potential savings to the City of Airway Heights and the total cost of potential consolidation. Discussion followed.
2. Employment Contract – Commissioner Pegg made a motion to present the board approved employment agreement to Chief Scharff for his review. Seconded by Commissioner McCoury. Motion carried.
 3. Employment Contract – Commissioner Pegg made a motion to present the board approved employment agreement to Chief Scharff for presentation to DC Ladd his review. Seconded by Commissioner McCoury. Motion carried.
 4. Employment Contract – Commissioner Pegg made a motion to present the board approved employment agreement to Chief Scharff for presentation to AD Callahan for her review. Seconded by Commissioner McCoury. Motion carried.
 5. Employment Contract – Commissioner Pegg made a motion to present the board approved employment agreement to Chief Scharff for presentation to DC Sandoval for his review. Seconded by Commissioner McCoury. Motion carried.

New Business –

1. Commissioner Training/Travel Reimbursement – Tabled.

Executive Session – Per RCW 42.30.110(1)(g) Commissioner McKelvey took the board into executive session at 6:32pm for sixty (60) minutes.

7:32pm – Executive session extended for sixty (60) minutes.

8:02pm – Regular meeting resumed.

8:03pm – Meeting adjourned temporarily for coffee break.

8:15pm - Per RCW 42.30.110(1)(g) Commissioner McKelvey took the board into executive session at 8:15pm for thirty (30) minutes.

8:45pm – Regular meeting resumed.

Public Comment

Commissioner McKelvey opened the meeting up for public comment.

Adjournment

The next regular meeting will be July 7, 2015 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 8:50pm.



James McKelvey, Chairman

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