

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

June 3, 2014

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

Present

Commissioners Jim McKelvey, Jerry McCoury and Ken Pegg; Administrative Director Peggy Callahan; Chief Nick Scharff and Deputy Chief Robert Ladd.

Approval of the Agenda

Item #2 under new business was added to the agenda (Letter to County regarding UGA Update). Item #3 under new business was added to the agenda (Thermal Imaging Cameras). Agenda approved as amended.

Approval of the Minutes

Minutes of the April 1, 2014 meeting were approved as mailed.

Correspondence:

None

Financial Report:

AP Warrants 9948 – 10026 totaling \$57,626.40 were approved. AP EFT/ACH totaling \$0.00 was approved. Payroll Warrants 807334– 807371 totaling \$24,667.03 were approved. PR DD/EFT/ACH totaling \$71,127.40 were approved. A copy of the district's annual report was handed out to Commissioners. This report was filed with the State Auditor's office on May 15, 2014.

Chiefs Report:

- SOP revisions update in works yet. Safety section should be ready for review next month.
- Skyfest involvement: District 10 had one Engine at FAFB for both days. DC Ladd served as IMT Fire Branch Director Mentor. We had additional staff at Station 10-4 both days.
- WSRB – Memo regarding NFPA 1142 Rural water supplies.

- SR 2 Work –In process. Most work will be going on at night; Flint Road is closed from 6pm to 7am. There was an accident last week at the construction site, 6 cars were involved, 8 patients total, two of which were transported to the hospital.
- Christiansen Bridge replacement at Deep Creek is on hold this year. Bridge over Coulee Creek @ Seven Mile is slated to be replaced also.
- New Admin Assist Kaydi Francis was selected and will start this week
- Chief Scharff will be going to Rosenbauer factory on June 24-25.
- 2011 Tahoe insurance claim. Vehicle was broken in to; police report filed. Items taken include iPad, I-Com portable radio, leather shoulder strap harness, digital camera, Laptop, battery pack for our key boxes, bluetooth hands free device, Gerber winter coat, stream light, Gerber multi tool. Insurance claim has been filed; we have a \$100 deductible.
- Recruit Graduation 2014-1 at 1900hr will be held at Sunset Elementary on June 26th. North Bend trip will be June 21-23rd and will include Colville, Buckley, Kittitas County and Dist. 10.
- Rear bus tires have been replaced.
- Ron Cato has resigned from the district. He's been a member since 2000. Chief will solicit for BVFF representative with alternate.
- DC Sandoval has been off last two weeks with back injury.

Old Business

1. Update on House at Station 2 Chief Scharff

New Business

1. Fire Training Exercise Agreement Chief Scharff
 Chief Scharff gave the commissioners a copy of a Fire Service Agreement drafted by Spokane County. The agreement is between District 10 and the county and relates to the Solar World housing development owned by the county. The county has signed an agreement with a company to demolish the development and has offered to allow District 10 to burn part of the development for training. Discussion followed. Motion made by Commissioner McCoury to allow Administrative Director Callahan to sign the agreement. Seconded by Commissioner Pegg. So move.

2. Letter to Spokane County regarding Urban Growth Area Update Chief Scharff
Chief Scharff gave the commissioners a letter he drafted, with input from Attorney Brian Snure, to the Spokane County Commissioners regarding the Urban Growth Area in our district. The letter was discussed with each board member individually and was sent to the county with their approval. The proposed changes to the Urban Growth Area were to be discussed at the 6/3/2014 County Commissioners meeting and Chief Scharff felt it was important to get the district's dissent on record. Discussion followed.

3. Thermal Imaging Cameras DC Ladd
DC Ladd discussed the possibility of getting new Thermal Imaging Cameras (TICs) for the district. The current cameras have a very short battery. DC Ladd has been researching cameras and will talk to neighboring agencies about a possible group purchase of units. He also discussed the possibility of putting a newer unit in the repaired engine rather than replacing the damaged camera with the same type unit. Discussion followed.

Public Comment:

Commissioner McKelvey opened the meeting up for public comment.

Executive Session:

Commissioner McKelvey took the meeting into Executive Session at 6:56pm per RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Session will last 30 minutes.

Executive session extended thirty minutes at 7:26pm.

Regular meeting resumed at 7:56pm.

Adjournment:

The next regular meeting will be July 1, 2014 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 8:01pm.


James McKelvey, Chairman
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