

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

February 4, 2014

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

Present

Commissioners Jim McKelvey, Jerry McCoury and Ken Pegg; Administrative Director Peggy Callahan; Deputy Chiefs Robert Ladd and Orlando Sandoval. Chief Scharff had an excused absence.

Approval of the Agenda – Item #4 was added to Agenda – Pinning Ceremony

Approval of the Minutes

Minutes of the January 7^d and January 28 meetings were approved as mailed.

Correspondence:

LERA Conference scheduled for April 3 & 4, 2014 in Seattle Washington.

Financial Report:

AP Warrants 9630 – 9713 totaling \$44,968.17 were approved, Payroll Warrants 807166–807208 totaling \$28,102.70 were approved. AP EFT/ACH totaling \$30175 and PR DD/EFT/ACH totaling \$70,317.60 were approved.

Pinning Ceremony – Lt. Ed Bolyard was sworn in at the pinning ceremony. Ed will serve as Station Lieutenant at Station 10-5.

Meeting was adjourned at 6:10pm for Pinning Ceremony reception.

Regular meeting resumed at 6:17pm.

Chief's Report

- H1N1 Flu bug has seen increase in January in Spokane County (36 Nature code) Safety alert and Guidelines
- 2013 Year in Review Handout
- PL 10-1 Modifications have been completed
- Admin SOP updates/revisions. SOG continual in process.

- Received Order of new pagers (155) through County SRECS. Will hand out as needed until switchover to new pager programming is implemented later
- New radio system. Law Enforcement side could possibly go live soon this month. Fire still hopeful to go live in late in spring but has given the county a May 15 cutoff date. After that day they will have to wait until summer fire season is over.
- Pulse Point program. Feb 14th kick off for CPR type medical calls. Not much change for District 10 area as commercial building only applies by address for dispatches.
- WSRB Discussions have provided for WSRB to allow 5-7 mile from fire station rate of class 9 from 9A previously. Still more discussions on topic will occur after statistics are gathered. *District 10 has about 31 Parcels in the 5-7 mile range with unknown if structures are present on parcel. Many other Districts have a much bigger impact such as SCFD 4 (735)*
- BC Program update – three candidates went through the process and conditional job offers have been made to two of the candidates. DC Ladd hopes to have them in place within the next month.

Old Business

1. Final Budget – AD Callahan presented a final budget for approval. Discussion followed regarding being able to utilize seasonal fire fighters at all stations. Commissioner Pegg made a motion to approve the budget as presented; seconded by Commissioner McCoury. So moved.
2. Cooperative Service Agreement – DC Ladd reported that the City of Medical Lake and the City of Airway Heights have both signed the Memorandum of Agreement.

New Business

1. ESCI Contract – AD Callahan presented the ESCI Contract for approval. This contract was discussed at a January 29, 2014 special meeting with Consultant Lane Wintermute. Commissioner Pegg made a motion to approve the contract as presented, seconded by Commissioner McCoury. Commissioner McCoury commented that thinks that Fire District 3 should be involved in the feasibility study and Commissioner McKelvey mentioned his concern about SCFD10 being on the sole agency signing the contract with ESCI. Discussion followed. Motion carried.
2. DC Sandoval Salary Review – Commissioner McKelvey tabled this item until input from Chief Scharff has been received.

3. Surplus Items – AD Callahan presented a list of items to be surplus. The majority of the items are microwave electric equipment that was purchased by the district several years ago when the county was considering building microwave towers for internet access. The county decided not to build the towers and the equipment could not be returned to the vendor. Commissioner Pegg made a motion to approve the surplus items list; seconded by Commissioner McCoury. So moved.

Public Comment:

Commissioner McKelvey took board into Executive Session at 7:12pm for 30 minutes per RCW 42-30-110 (g).

7:42pm – Commissioner McKelvey extended Executive Session 10 minutes.

7:52pm – Regular meeting resumed.

Adjournment:

The next regular meeting will be March 4, 2014 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:52pm.


James McKelvey, Chairman
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