

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

November 5, 2013

6:00 pm.

Chairman McKelvey called the meeting to order at 6:09 pm

Present

Commissioners Jim McKelvey and Ken Pegg; Administrative Director Peggy Callahan; Chief Nick Scharff, Deputy Chiefs Robert Ladd and Orlando Sandoval. Commissioner Jerry McCoury arrived at 6:42pm

Approval of the Minutes

Minutes of the October 1st meeting were approved as corrected (page one, paragraph three of chief's report, "County wide burn.....been listed", should read "been listed" page one, paragraph four of chief's report, "2010 Tahoe transmission....replaced tork converter", should read "replaced torque converter.")

Correspondence:

Letter from Enduris. Chief Scharff reviewed a letter received from Enduris regarding the accident claim for Engine 10-1. Enduris has agreed to replace the frame rather than have it repaired as their third party insurer is recommending.

Financial Report:

AP Warrants 9301 – 9470 totaling \$22,637.14 were approved, Payroll Warrants 806957–807006 totaling \$26,391.27 were approved.

Chief's Report

Chief Scharff, Commissioner McCoury and AD Callahan attended the 2013 Washington State Fire Commissioners Conference last month. Lots of interesting information, nothing requiring changes at this point

Truck 129 (with snow plow) was sold at auction (IAA) for \$5700 less \$99.00 selling fee.

AMR labor negotiations are ongoing. It's being reported that they are going to attempt to mediate. No affect to county wide contract at this point.

The Request for Qualifications has been sent out seeking a consultant for the Cooperative Services Agreement. RFQ's are due the end of November.

State Auditor was here for six days. We should expect to see our final report in December. Commissioner McKelvey commented on the Entrance Conference that was held with the auditor. The estimated cost for the audit is \$5100.00.

We are soliciting insurance quotes from providers. This has not been done for many years and it's our fiduciary responsibility to do periodic checks.

WSRP update: There's a proposed recommendation to change the current policy so that all areas served in a fire district which currently get a 9A rating should get a premium reduction. This is ongoing.

Recruit graduation will be held on December 19th at Sunset Elementary at 7pm.

A pinning ceremony was held for FF Mashtare. His first day on the job was November 4th, 2013.

New Business

1. Recommendation for Pumper/Ladder 10-1 – Deputy Chief Ladd made a presentation regarding the current set up on PL10-1 where firefighters have to utilize fold down steps to access the turntable. This is a safety issue and the safety committee has recommended that fold down ladders be placed on both sides of the aerial controls with a fold up metal cover over the rear of the hose bed. Discussion followed. Motion made by Commissioner Pegg to approve the purchase and installation of EZ-Climb Ladders on PL10-1 (\$9293.85). Seconded by Commissioner McKelvey. So moved.
2. Memorandum of Understanding – Deputy Chief Ladd presented a Memorandum of Understanding among City of Medical Lake, City of Airway Heights and Spokane County Fire District 10 for the purpose of contracting for training. Discussion followed. Commissioner Pegg made a motion to approve the Memorandum of Understanding (and have Chairman McKelvey sign) as presented. Seconded by Commissioner McKelvey. So moved.
3. District Secretary Pay Increase – Commissioner McCoury made a motion to increase District Secretary pay to \$53,600/year effective 12-4-2013. A new contract will be written. Commissioners agreed to allow Chairman McKelvey to sign contract at a later date. Seconded by Commissioner Pegg. So moved.
4. Resolution 13-07. Commissioner Pegg made a motion to approve resolution 13-07 as written. Seconded by Commissioner McCoury. So moved.
5. Levy Certification – Commissioner Pegg made a motion to approve the Levy Certification for presentation to the County Commissioners and Assessor. Seconded by Commissioner McCoury. So moved.

Public Comment:

Adjournment:

The next regular meeting will be December 3, 2013 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:02pm.


James McKelvey, Chairman
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