

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

June 4, 2013

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

Present

Commissioners Jim McKelvey, Jerry McCoury, Ken Pegg; Administrative Director Peggy Callahan; Chief Nick Scharff, Deputy Chief Bob Ladd and Deputy Chief Orlando Sandoval

Approval of the Minutes

Minutes of May 7, 2013, May 10, 2013 and May 17, 2013 approved as mailed.

Chief's Report

April 13 Chipping Day at Station 10-5 was not well attended. We received 16-20 pick-up sized loads. Department of Ecology, who sponsors the event, indicated funds may not be available for future events.

No update on BLM Agreement.

New pickup was ordered and received from Appleway Chevrolet. Accessories (canopy, lighting, etc.,) have been ordered. Mobile radio supplied by SRECS at no cost to us. We will have to install it ourselves.

DC Sandoval started on May 9, 2013.

Held Chief's interviews for career fire fighter position on May 28th. Three internal candidates were interviewed; FF Twilligear was selected and started on June 3, 2013.

We need to order 6 or more structure PPE sets. We have \$27,733.00 left in budget, it takes up to six weeks for delivery.

New Xerox copy machine in being returned.

New CAD GO Live day at fire dispatch. There have been several dispatch issues, but all fire 911 calls received help.

New digital pagers should arrive in the next couple of months. SRECS will provide initial pagers to replace current usable inventory. We decided to use SCOPE pager.

Truck/Portable digital radios will be installed in next few months.

Recruit graduation is scheduled for June 27 at 7pm. It will be held at Sunset Elementary School.

Old Business

1. Deputy Chief Operations Job Description – Motion made by Commissioner Pegg to accept the job description as presented. Seconded by Commissioner McCoury. So moved.
2. Battalion Chief Job Description – Motion made by Commissioner Pegg to accept the job description as presented. Seconded by Commissioner McCoury. So moved.

New Business

1. Recommended revision of Administrative Policy #502.01 Holidays. Motion made by Commissioner Pegg to accept the revision of Administrative Policy #502.01 as presented. Seconded by Commissioner McCoury. So moved.
2. Executive Session – Chairman McKelvey called for a fifteen minutes executive session at 6:23pm per RCW 42.30.110(i).

6:38pm – Executive session extended fifteen minutes.

6:53pm – regular meeting resumed.

3. Career Fire Fighter Job Description - Motion made by Commissioner McCoury to accept the job description as presented. Seconded by Commissioner Pegg. So moved.
4. LOU – Out of class pay (SCFD10 and Local 2916). Motion made by Commissioner McCoury to accept the Letter of Understanding between Local 2916 and Spokane County Fire District 10 for Out of Class Pay as presented. Seconded by Commissioner Pegg. So moved.
5. Agreement between SCFD10 and Local 2916. Motion made by Commissioner McCoury to accept the agreement with changes notes. Seconded by Commissioner Pegg. So moved.

Public Comment:

Adjournment:

The next regular meeting will be July 2, 2013 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:00pm.


Jim McKelvey, Chairman
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