

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

October 3, 2017

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

**Present**

Commissioners Jim McKelvey, Ken Pegg and Scott Mericle; Chief Scharff; Deputy Chief Orlando Sandoval and Administrative Director Peggy Callahan.

**Approval of the Agenda**

Agenda approved as mailed.

**Approval of the Minutes**

Minutes from the September 5, 2017 and September 19, 2017 meetings were approved as mailed.

**Correspondence** – None.

**Financial Report**

AP Warrants 12574 – 12597 totaling \$28,955.04 were approved. AP EFT/ACH totaling \$49,938.46 was approved. Payroll Warrants 807936 – 807939 totaling \$10,156.57 were approved. PR DD/EFT/ACH totaling \$98,832.98 were approved. August bank reconciliation was reviewed.

**Chiefs Report**

- Fire danger rating changed to “moderate”. No rule burns allowed per DNR, countywide burn restrictions have been lifted, home recreational fires are allowed.
- Fire season has slowed a bit; unique structure and wildland fire on Deska Drive on September 13th
- 2017-2 Recruit Academy underway – very good reports so far
- Station 10-5 Gen Set is at Cummins for service and LPG switchover, should be ready this week. Concrete work being done for LPG tank, electrical scheduled for next week.  
Disposed of concrete slab on west side of Station 10-5 building, prep work done for replacement due to frost heave damage. Will also put in gutter to avoid water damage.
- Union negotiations postponed. Next meeting scheduled for October 18th

- WSRB was here last week to gather information for updated rating. Hope to have results in December.
- We have had some Spartan Chassis warranty issues. General Fire is no longer the warranty dealer, Cummins NW has taken over warranties.
- Deputy Chief Safety & Logistics job has been posted.
- Station altering system upgrade needs to be done at Station 10-1, will cost approx. \$6000.00.
- DC Sandoval is working on SCBA grant with grant writer.

#### **Old Business**

1. Review and discuss follow up from roundtable discussion – ILT Risley gave his Prevention Report – highlights included High Hazard Inspections being completed without any major issues; Fire Prevention Week will be October 8-14, 2017, school visits are scheduled; also working on social media updates and information for WSRB survey.
2. Master planning – RFQ has been submitted, awaiting responses.

**Public Comment** – Commissioner McKelvey opened the meeting up to public comment.

#### **EXECUTIVE SESSION**

Commissioner McKelvey took the board into executive session at 6:26pm for fifteen (15) minutes per RCW 42.130.140(4)(b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining...

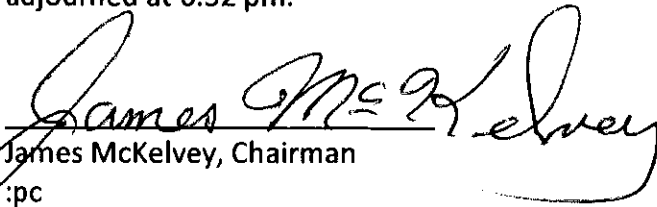
6:41pm – Executive session extended ten (10) minutes.

6:51pm – Regular meeting resumed.

#### **Adjournment**

The next regular meeting will be October 3rd, 2017 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 6:52 pm.

  
James McKelvey, Chairman  
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