

**Board of Fire Commissioners
Spokane County Fire Protection District 10
929 South Garfield Road
Airway Heights WA 99004
BOARD MEETING MINUTES**

August 1, 2017

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

Present

Commissioners Jim McKelvey and Scott Mericle; Chief Scharff; Deputy Chief Sandoval and Administrative Director Peggy Callahan. Commissioner Pegg had excused absences.

Approval of the Agenda

Agenda approved as submitted.

Approval of the Minutes

Minutes from the July 11, 2017 meeting were approved as mailed.

Correspondence – Union Letter – see New Business.

Financial Report

AP Warrants 12546 – 12558 totaling \$14,281.32 were approved. AP EFT/ACH totaling \$36,663.61 was approved. Payroll Warrants 807927 – 807930 totaling \$10,223.71 were approved. PR DD/EFT/ACH totaling \$96,833.10 were approved. June bank reconciliation was reviewed.

Chief's Report

- Engine 10-1 had Pump PTO failure, replaced PTO drive at Freightliner – cost approximately \$4600.00 to replace.
- DC Sandoval started working on SCBA grant application with our Grant Writer.
- Washington Survey Rating Board will be here in August. We have started to gather required information in four specific areas: Water supply, Fire Department, Emergency communications and Fire Safety Control. Each area has several subcategories.
- Summer public newsletter should be going out soon.
- SCFD 10 participated in FAFB SkyFest the weekend of July 26-27. There were close to 200 firefighters from surrounding agencies there to support the mission.
- National Night Out (Block Watch) August 1, 2017 at West Prairie Village. We will have an engine there.
- Water samples taken for Station 10-4 and 10-5 to test for PFOS PFOA. The cost for certified results is \$400. We are still waiting for the results.

- Several MOB fires year to date in Southeast and Central Washington, Douglas and Ferry Counties. The District has sent one crew out so far
- We sent a mutual aid crew for overnight fire staffing to SCFD4 last week
- Cindy Walters assigned to NW T1 team assignment in MT (likely two weeks)
- County arsonist back at work SCFD9 area so far. SCFD10 request to members keep situational awareness up
- Fire Danger Rating at VERY HIGH – DRY fuels conditions
- Recruit applications being taken through Aug 4, Written test on August 9th and PAT on August 12th. Academy will start first week of September.
- Recent Paging system failure.

Old Business

1. CSA Update – No Update
2. Review and discuss follow up from roundtable discussions – Lt Murphy reported on Training Objectives. He reported that the department had completed 747.7 class training hours and 4606.13 personnel training hours year to date in 2017. The 2017-2 Recruit Academy will start in September. We've received about 10 applications so far. SCFD10 hosted an Extrication Training for the INHS EMT Students. There were about 50 people here for the event. The Fall EMT class starts in September. We have eight (8) pending training requests from members who would like to go through the training.
3. Generator Installation St 10-3 and 10-5 – Chief Sandoval has contacted vendors from our vendor list, looking to get three bids for generator purchase and install.
4. Master planning – Discussion regarding how to proceed. Several suggestions were brought forward. It was decided that we would put out an RFQ to see what kind of results we receive.

New Business

1. Union Negotiations – Letter has been received from Union requesting some dates for meetings. Chief Scharff and AD Callahan will meet with union and report back to board as needed.
2. Hose Purchase – Chief Scharff informed that board that we would be purchasing new hose.

Public Comment – Commissioner McKelvey opened the meeting up to public comment. Lt Koberstine made a comment about a recent call which may have resulted in two people applying for our recruit academy. It was noted that “word of mouth” is our best recruiting tool. Great job by the fire fighters who responded to the call.

Adjournment

The next regular meeting will be September 5th, 2017 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:22 pm.


James McKelvey, Chairman
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